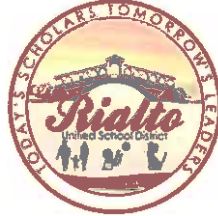


RIALTO UNIFIED SCHOOL DISTRICT
Regular Meeting of the Board of Education
Dr. John R. Kazalunas Education Center
182 East Walnut Avenue
Rialto, California

NANCY G. O'KELLEY
President

JOSEPH W. MARTINEZ
Clerk

EDGAR MONTES
Member



DINA WALKER
Vice President

JOSEPH AYALA
Member

JAWAUN COLLIER
Student Board Member

CUAUHTÉMOC AVILA, ED.D.
Superintendent

December 7, 2016

Any individual who requires disability-related accommodations or modifications, including auxiliary aids and services, in order to participate in the Board meeting should contact the Superintendent or designee in writing.

AGENDA

A. OPENING

Call to Order – 5:00 P.M.

PLEDGE OF ALLEGIANCE

OATH OF OFFICE

REORGANIZATION OF THE BOARD OF EDUCATION

Moved _____ **Seconded** _____

1. Election of President of the Board of Education

_____ elected Board President of the Board of Education.

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

2. Election of Vice President of the Board of Education

_____ elected Board Vice President of the Board of Education.

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

3. Election of Clerk of the Board of Education

_____ elected Board Clerk of the Board of Education.

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

4. Election of Voting Representative to County Committee

_____ elected Voting Representative to County Committee.

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

5. Election of Alternate Voting Representative to County Committee

_____ elected Alternate Voting Representative to County Committee.

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item **on** the Closed Session Agenda will be granted three minutes.

CLOSED SESSION

Moved _____ Seconded _____

As provided by law, the following are the items for discussion and consideration at the Closed Session of the Board Meeting:

1. Public Employee Employment/Discipline/Dismissal/Release/
Reassignment of Employees (Government Code section 54957)

Administrative Appointment:

- Elementary Principal

2. Student Expulsions/Reinstatements/Expulsion Enrollments

3. CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, Rhea McIver Gibbs, Lead Personnel Agent, and Rhonda Kramer, Director, Personnel Services.

Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

4. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Pursuant to Paragraph (1) of Subdivision (d) of Government Code section 54956.9: One case

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____ Time: _____

ADJOURNMENT OF CLOSED SESSION

Moved _____ Seconded _____ Vote _____ Time _____

OPEN SESSION RECONVENED – 7:00 P.M.

PRESENTATION BY KORDYAK PRESCHOOL INTERNATIONAL MUSIC AND DANCE PATHWAY

REPORT OUT OF CLOSED SESSION

ADOPTION OF AGENDA

Moved _____ Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

B. PRESENTATIONS

1. Middle School – District Student Advisory Committee (DSAC) Presentation
2. Parent Summit/Parent School Recognition

3. Red Ribbon Week Schoolwide Decoration Contest
4. Key to the District from President Nancy G. O'Kelley to Ms. Susan Tarbutton, Casey Elementary School Teacher
5. Key to the District from Vice President Dina Walker to Robin McMillon, Preston Elementary School Principal

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item **not on** the Agenda will be granted three minutes.
2. Public Comments on Agenda Items: Any person wishing to speak on any item **on** the Agenda will be granted three minutes.
3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA), Rialto School Managers Association (RSMA).
4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING - None

CONSENT CALENDAR ITEMS

All items on the Consent Calendar will be acted upon in one motion unless pulled by Board of Education members or the Superintendent for individual action.

Approve Consent Calendar Items (Ref. E – J)

Moved _____ Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

E. MINUTES

1. Approve the minutes of the Regular Board of Education meeting held November 16, 2016. (Ref. E 1.1-17)

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 4112.2(a-f); Certificated Personnel: Certification. (Ref. F 1.1-6)
2. Second reading of revised Board Policy 4113(a-e); Certificated Personnel: Assignment. (Ref. F 2.1-5)
3. Second reading of revised Board Policy 4118(a-e); Personnel: Dismissal/Suspension/Disciplinary Action. (Ref. F 3.1-5)
4. Amendment to second reading of revised Board Policy 4154, 4254, 4354(a-d); All Personnel: Health and Welfare Benefits. (Ref. F 4.1-4)
5. Second reading of revised Board Policy 5148.2(a-d); Students: After School Programs. (Ref. F 5.1-4)
6. First reading of revised Board Policy 3555(a-h); Business and Noninstructional Operations: Nutrition Program Compliance. (Ref. F 6.1-8)
7. First reading of **new** Board Policy 4331(a-c); Management, Supervisory and Confidential Personnel: Staff Development. (Ref. F 7.1-3)
8. First reading of revised Board Policy 5126(a-c); Students: Awards for Achievement. (Ref. F 8.1-3)

G. INSTRUCTION CONSENT ITEMS

1. Approve travel reimbursement for four (4) Western Association of Schools and Colleges (WASC) visiting committee members conducting the WASC two-day mid-cycle visit at Eisenhower High School from February 26-28, 2017, not-to-exceed \$2,300.00, to be paid from the General Fund. (Ref. G 1.1)

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from October 27, 2016 through November 14, 2016 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the donations from College Board, The Way Bible Fellowship, Ohiopyle Prints, Inc., Shoparoo, Edison International, Arrowhead United Way, Rialto Municipal Soccer League, Stater Bros. Markets, Feed the Children, and Santa Claus, Inc., and request that a letter of appreciation be sent to the donors. (Ref. H 2.1-2)

3. Approve to purchase information technology goods and services, pursuant to Public Contract Code 20118, for the Fiscal Year 2016-2017 from California Multiple Award Schedule (CMAS) Contract #3-13-84-0006C, Supplement No. 1, Contract #3-16-84-0006D, and Contract #3-16-70-2186E, to be paid from the General Fund and/or categorical funds.
(Ref. H 3.1)
4. Approve an agreement with the law firm of Bowie, Arneson, Wiles & Giannone to assist with matters of facilities mitigation, planning and construction in general that covers negotiation of facilities mitigation with the developers in the Renaissance Specific Plan Project and Lytle Creek Specific Plan Project. Legal services will be requested only as needed for a total cost not-to-exceed \$35,000.00 per year, to be paid from Fund 25, Capital Facilities Fund.
(Ref. H 4.1)
5. Approve an agreement with PF Vision, Inc., to provide Division of State Architect inspection services for the Eisenhower High School Stadium Buildings and Performing Arts Theater project at the rate of \$64.00 per hour for a Class 1 Inspector for an estimated total cost not-to-exceed \$210,000.00. Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate, to be paid from Fund 21, Measure Y Series "C", General Obligation Bond Funds.
(Ref. H 5.1)
6. Approve the piggyback purchase and/or lease of shade shelters from Fullerton Joint Union High School District, Bid Pack 1516-15 for the Fiscal Year 2016-2017, per Public Contract Code 20118, to be paid from Fund 01, the General Fund and/or Fund 25, Capital Facilities Fund. (Ref. H 6.1)
7. Ratify an agreement with Pathways 2 Speech to provide compensatory Auditory Verbal Therapy (AVT) services to Student No. 165463 for the 2016-2017 school year per settlement agreement effective August 13, 2016, at a total cost not-to-exceed \$12,200.00, to be paid from the General Fund.
(Ref. H 7.1)
8. Ratify an agreement with Speech Bananas, Inc., to provide Auditory Verbal Therapy (AVT) services for the 2016-2017 school year and Extended School Year (ESY) effective August 14, 2016 through July 30, 2017, at a total cost not-to-exceed \$10,800.00, to be paid from the General Fund.
(Ref. H 8.1)
9. Approve an agreement with Brandman University for mentoring opportunities for students in their respective programs effective December 8, 2016 through October 18, 2019, at no cost to the District. (Ref. H 9.1)

10. Ratify an agreement with California State University, Northridge, for mentoring opportunities for speech language pathologists or speech language pathology assistant students in this program effective November 17, 2016 through November 16, 2019, at no cost to the District.
(Ref. H 10.1)
11. Ratify an agreement with Brandman University for opportunities for intern teachers effective October 19, 2016 through October 18, 2019, at no cost to the District.
(Ref. H 11.1)
12. Approve the Frisbie Middle School Parent Teacher Organization (PTO) school-connected organization for the 2016-2017 school year.
(Ref. H 12.1)
13. Approve an agreement with Twining Consulting to provide soil tests, material tests, and special inspection services for the Eisenhower High School Stadium Building and Performing Arts Theater projects for a cost not-to-exceed \$69,078.00 for the Stadium Reconstruction Project and a cost not-to-exceed \$157,244.00 for the Performing Arts Theater Project, to be paid from Fund 21, Measure Y Series "C", General Obligation Bond Funds.
(Ref. H 13.1)
14. Approve an agreement with Hollar Speech & Language to complete an Individual Education Evaluation (IEE) in the area of Speech & Language per settlement agreement for Student No. 1316293, to be completed by the end of the 2016-2017 school year at a total cost not-to-exceed \$3,000.00, to be paid from the General Fund.
(Ref. H 14.1)
15. Approve an agreement with Leaps & Bounds Pediatric Therapy to complete an Individual Education Evaluation (IEE) in the area of Physical Therapy (PT) per settlement agreement for Student No. 1316293, to be completed by the end of the 2016-2017 school year, at a total cost not-to-exceed \$500.00, to be paid from the General Fund.
(Ref. H 15.1)
16. Approve an agreement with Susanne Smith Roley Occupational Therapy Services to complete an Individual Education Evaluation (IEE) in the area of Occupational Therapy (OT) per settlement agreement for Student No. 1316293, to be completed by the end of the 2016-2017 school year at a total cost not-to-exceed \$1,700.00, to be paid from the General Fund.
(Ref. H 16.1)

I. FACILITIES PLANNING CONSENT ITEMS - None

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1164 for classified and certificated employees.
(Ref. J 1.1-3.2)

K. DISCUSSION/ACTION ITEMS

Moved _____ **Seconded** _____

1. Approve an agreement with San Bernardino County Superintendent of Schools (SBCSS) for the master schedule (4 days), pathway team development (6 days) and coaching training (5 days), to support pathway implementation from December 8, 2016 through June 30, 2017, at a cost not-to-exceed \$89,600.00, to be paid from the Educator Effectiveness and Career Technical Education Incentive Grant funds. (Ref. K 1.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ **Seconded** _____

2. Accept the College Readiness Block Grant in the amount of \$959,230.00 with the high schools receiving the following amounts for the three years, Carter High School: \$246,771.00, Eisenhower High School: \$247,881.00, Rialto High School: \$278,604.00, Milor/Zupanic High School: \$35,974.00, and Education Services: \$150,000.00, beginning December 8, 2016 through June 30, 2019. (Ref. K 2.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ **Seconded** _____

3. Approve the Fiscal Year 2016-2017 First Interim Financial Report as presented. (Ref. K 3.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ **Seconded** _____

4. Award the base bids for the Eisenhower High School Stadium Building and Performing Arts Theater projects as the lowest responsible contractors meeting District specifications as follows: Category 02 (Landscaping) - Marina Landscape, Inc.; Category 03 (Concrete) - Bravo Concrete Construction Services, Inc.; Category 04 (Masonry) - GBC Concrete & Masonry Construction, Inc.; Category 05 (Structural Steel) - KCB Towers, Inc.; Category 07 – Gypsum & Plaster - Sierra Lathing Company, Inc.; Category 08 (Casework) - K & Z Cabinet Co., Inc.; Category 10 (Sheet Metal) - Risher Sutherland, Inc. dba United Contractors; Category 11 (Glass & Glazing) – E & R Glass Contractors, Inc.; Category 12 (Ceramic Tile) - Continental Marble and Tile Company; Category 13 (Acoustical) - Southcoast Acoustical Interiors, Inc.; Category 14 (Flooring) - Continental Flooring; Category 15 (Painting) - Simmons & Wood, Inc.; Category 16 (Specialties) - Dalke and Sons Construction, Inc.;

Category 17 (HVAC) – Desert Air Conditioning, Inc.; Category 18 (Plumbing) - Emphyrean Plumbing, Inc.; Category 19 (Electrical) – F.E.C. Electric, Inc.; Category 20 (Fire Sprinklers) – Fischer, Inc.; and Category 21 (Doors & Hardware) – Joe Picco & Associates, Inc. dba EJ Enterprises. All costs will be paid from Fund 21, Measure Y, Series “C”, General Obligation Bond Funds. (Ref. K 4.1-6)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 5. Approve Adam Waggoner, Raymond Delgado, and Germaine Gray as authorized signatories for the Rialto Middle School Associated Student Body checking account, effective December 8, 2016. (Ref. K 5.1)

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Moved _____ Seconded _____

- 6. Approve the recommendations of the Administrative Hearing Panel (AHP):

STIPULATED:

Case Number:
16-17-16

REINSTATEMENT OF EXPULSION:

Case Number:
15-16-53

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

L. ADJOURNMENT

Moved _____ Seconded _____

Preferential Vote by Student Board Member: Aye: _____ No: _____ Abstain: _____

Vote by Board Members: Ayes: _____ Noes: _____ Abstain: _____

Time _____

The next regular meeting of the Board of Education of the Rialto Unified School District will be held on Wednesday, January 11, 2017, at 7:00 p.m., at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, California.

*Materials distributed or presented to the Board of Education at the Board Meeting are available upon request from the Superintendent’s Office.

E MINUTES

**MINUTES
REGULAR MEETING OF THE BOARD OF EDUCATION
RIALTO UNIFIED SCHOOL DISTRICT
DR. JOHN R. KAZALUNAS EDUCATION CENTER
182 EAST WALNUT AVENUE, RIALTO, CA 92376**

November 16, 2016

A. OPENING

CALL TO ORDER AND ROLL CALL

The regular meeting of the Board of Education of the Rialto Unified School District was called to order at 6:01 p.m. by President O'Kelley at the Dr. John R. Kazalunas Education Center, 182 East Walnut Avenue, Rialto, CA 92376.

Members present: Nancy G. O'Kelley, President; Dina Walker, Vice President; Joseph W. Martinez, Clerk; Joseph Ayala, Member; and Edgar Montes, Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Jinane Annous, Ed.D., Lead Innovation Agent; Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary.

OPEN SESSION

1. Comments on Closed Session Agenda Items. Any person wishing to speak on any item on the Closed Session Agenda will be granted three minutes.

There were no comments.

CLOSED SESSION

Upon a motion by Clerk Martinez, seconded by Member Montes, and approved by a 5-0 vote, the Board of Education entered into Closed Session at 6:03 p.m. to consider and discuss the following items:

1. Public Employee Employment/Discipline/Dismissal/Release/
Reassignment of Employees (Government Code section 54957)

Administrative Appointments:

- High School Assistant Principal
- Central Kitchen Supervisor
- Coordinator, Special Education

(Ref. E 1.1)

2. Student Expulsions/Reinstatements/Expulsion Enrollments
3. CONFERENCE WITH LABOR NEGOTIATORS
Agency designated representatives: Cuauhtémoc Avila, Ed.D., Superintendent, and Rhonda Kramer, Director, Personnel Services.
Employee organizations: California School Employees Association, Chapter 203 (CSEA), Rialto Education Association (REA), Communications Workers of America (CWA)

ADJOURNMENT OF CLOSED SESSION

Upon a motion by Member Montes, seconded by Clerk Martinez, and passed by a unanimous 5-0 vote, Closed Session adjourned at 7:06 p.m.

OPEN SESSION RECONVENED – 7:06 P.M.

Members present: Nancy G. O'Kelley, President; Dina Walker, Vice President; Joseph W. Martinez, Clerk; Joseph Ayala, Member; Edgar Montes, Member; and Jawaun Collier, Student Board Member.

Administrators present: Cuauhtémoc Avila, Ed.D., Superintendent; Mohammad Z. Islam, Associate Superintendent, Business Services; Jinane Annous, Ed.D., Lead Innovation Agent, Education Services; Rhea McIver Gibbs, Lead Personnel Agent, Personnel Services; and Rhonda Kramer, Senior Director, Personnel Services. Also present was Rosie Williams, Executive Secretary, and Jose M. Reyes, Interpreter.

PLEDGE OF ALLEGIANCE

Karina Plateros and Caylee Segura, 2nd grade Myers Elementary School students, led the Pledge of Allegiance.

PRESENTATION BY MYERS ELEMENTARY SCHOOL

Mrs. Kathleen Schilreff's 2nd grade class at Myers Elementary School sang the songs *Long O Spelling Sound* and *Turkey Folk*.

REPORT OUT OF CLOSED SESSION

Superintendent Avila reported that in Closed Session the Board of Education, by a unanimous 5-0 vote, took the following action:

- Accepted the administrative appointment of Patricia Mbugua as Coordinator, Special Education.
- Accepted the administrative appointment of Temika Morris as High School Assistant Principal, Carter High School.

(Ref. E 1.2)

- Accepted the supervisory appointment of Christina Funch, Central Kitchen Supervisor.

In Closed Session, the Board of Education, by a 4-1 vote, adopted the Hearing Officer's decision regarding the unpaid suspension and dismissal of employee #1024416, effective November 16, 2016, and provided all required notices.

The vote was as follows:

President O'Kelley – Aye
 Vice President Walker – Aye
 Clerk Martinez – Aye
 Member Ayala – Aye
 Member Montes – No

ADOPTION OF AGENDA

Member Montes motioned to approve the Agenda, as amended, it was moved by Clerk Martinez, and seconded by Vice President Walker, and approved by Student Board Member Collier's preferential vote, and a unanimous 5-0 vote by the Board of Education.

Agenda was amended as follows: The Donation page (Ref. H 2.2), donor 5th District PTA was replaced with Rialto Council of PTA's.

B. PRESENTATIONS

1. High School – District Student Advisory Committee (DSAC) Presentation

The following DSAC students shared activities held at their schools:

Gilbert Mosqueda – Carter High School
 Keon Collins – Milor/Zupanic High School
 Alexis Rodriguez – Rialto High School

2. Parent Summit/Parent School Recognition

Superintendent Avila presented Certificates of Recognition to parents and staff who contributed to the success of the Parent Summit event.

3. Key to the District from Member Joseph Ayala to Stefanie Chamberlain, Eisenhower High School Music Teacher

Member Ayala presented Stefanie Chamberlain, Eisenhower High School Music Teacher, with a Key to the District for her outstanding service to the Rialto Unified School District.

(Ref. E 1.3)

4. Secondary Block Grant Presentation by Edward D'Souza, Ph.D., Patricia Chavez, Ed.D., Amie Ayala, Scott Sparks and Andres Luna

Edward D'Souza, Ph.D., conducted a PowerPoint presentation providing information regarding the College Readiness Block Grant (CRBG). The PowerPoint is attached, see pages (Ref. E 1.14 - Ref. E 1.17).

C. COMMENTS

1. Public Comments from the Floor: At this time, any person wishing to speak on any item not on the Agenda will be granted three minutes.

Justin Bailey, Eisenhower High School student, shared information regarding a Swim-a-Thon the swim team will be hosting on Saturday at 10:00 a.m. to raise money in order to have a successful season. He also requested donations.

Dr. Angela Clark Louque, Professor and Department Chair of Educational Leadership, at California State University, San Bernardino, recognized and thanked RUSD staff Leonard Buckner, Dr. Patricia Chavez, Dr. Marina Madrid, Jeannette Martinez, Robin McMillon, Danielle Osonduagwuike, Akinlana Osonduagwuike, Scott Sparks, and Kimberly Watson, who helped classes she teaches to prepare educational administrators. They participated in a final exam conducting a mock interview.

Celia Zelaya-Saravia, representing Amigos Unidos, a support group for parents of children with special needs, congratulated President O'Kelley, Clerk Martinez and Member Ayala for their re-election to the Board of Education, and is happy to see that the Board is working as a team for our students. She thanked Superintendent Avila for the recognition he gave to volunteers who helped with the Parent Summit. She invited the Board and Superintendent Avila to their Christmas celebration for special children on Tuesday, December 13, 2016, from 4:30 to 8:30 p.m., at St. Catherine of Siena Church in Rialto. She wished everyone a blessed Thanksgiving.

Russel Silva, Rialto resident, shared that he attended a great musical "Spooktacular" event at Carter High School on October 29, 2016. He also shared that he attended a great First Lego League event on November 12, 2016.

Jaime Oliva, parent, shared that he is overwhelmed with the positive things that are happening in the District, and commended everyone for an outstanding job. He expressed his concern as a Carter High School parent that certain clubs are not getting the funding they need and that the funding should be distributed equally among all clubs. He stated that

(Ref. E 1.4)

more funding is needed for the band, transportation for the band, and instruments.

Mirna Ruiz, representing Rialto PTA Council, invited the Board to attend their Superintendent's Roundtable event that will be held on December 8, 2016, from 10:30 a.m. to 1:30 p.m. at Shandin Hills Golf Club in San Bernardino.

2. Public Comments on Agenda Items: Any person wishing to speak on any item on the Agenda will be granted three minutes.

There were no comments.

3. Comments from Association Executive Board Members: Rialto Education Association (REA), California School Employees Association (CSEA), Communications Workers of America (CWA). Rialto School Managers Association (RSMA)

Lisa Lindberg, REA President, congratulated President O'Kelley, Clerk Martinez, and Member Ayala, for their re-election to the Board of Education. She also congratulated Stefanie Chamberlain for earning the Key to the District. She provided invitations to the Annual School Board Dinner put on by CTA on December 8, 2016, at the Mission Inn in Riverside.

Derek Harris, RSMA representative, wished everyone a happy Thanksgiving, and congratulations to the Board members who won re-election. Lastly, he provided invitations to the Board for RSMA's Christmas party on Friday, December 9, 2016, at 5:00 p.m.

4. Comments from the Superintendent
5. Comments from Members of the Board of Education

D. PUBLIC HEARING

PUBLIC INFORMATION

1. Williams Settlement Legislation Quarterly Uniform Complaint Report Summary covering July – September 2016.
2. Williams Inspection Reports – 2016/2017, First Quarterly Report.

CONSENT CALENDAR ITEMS

Upon a motion by Member Montes, seconded by Clerk Martinez, Items E – G2, and G4 – J were approved by Student Board Member Collier's preferential vote, and a unanimous 5-0 vote by the Board of Education. Item G3 was voted on separately.

E. MINUTES

1. Approve the minutes of the Regular Board of Education Meeting held October 19, 2016.

F. GENERAL FUNCTIONS CONSENT ITEMS

1. Second reading of revised Board Policy 1325(a-g); Community Relations: Advertising and Promotion.
2. Second reading of revised Board Policy 1431(a-d); Community Relations: Waivers.
3. Second reading of revised Board Policy 4131.1(a-e); Certificated Personnel: Teacher Support and Guidance.
4. Second reading of revised Board Policy 4231(a-e); Classified Personnel: Staff Development.
5. Second reading of revised Board Policy 5113.1(a-e); Students: Chronic Absence and Truancy.
6. Second reading of revised Board Policy 6163.4(a-f); Instruction: Student Use of Technology.
7. Second reading of revised Board Policy 6200(a-d); Instruction: Adult Education.
8. First reading of revised Board Policy 4112.2(a-f); Certificated Personnel: Certification.
9. First reading of revised Board Policy 4113(a-e); Certificated Personnel: Assignment.
10. First reading of revised Board Policy 4118(a-e); Personnel: Dismissal/Suspension/Disciplinary Action.
11. First reading of revised Board Policy 4154, 4254, 4354(a-d); All Personnel: Health and Welfare Benefits.

12. First reading of revised Board Policy 5148.2(a-d); Students: After School Programs.

G. INSTRUCTION CONSENT ITEMS

1. Approve thirty (30) parents/guardians from Rialto Unified School District to attend a Parent Workshop at San Bernardino Valley College, in the city of San Bernardino, on November 18, 2016. Transportation will be provided via charter bus, at a cost not-to-exceed \$600.00, to be paid from Title III funds.
2. Approve an agreement for Maricel Silvestre to provide extended day services to students identified as English Learners at St. Catherine of Siena School, between November 17, 2016 and February 28, 2017, at a cost not-to-exceed \$1,500.00, to be paid from Title III funds.

Upon a motion by Vice President Walker, seconded by Member Montes, Item G3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Approve the Educator Effectiveness Funding and Professional Development Plans that were presented to the Board on April 20, 2016, in the listed academic areas for the 2015-2018 fiscal years, not-to-exceed the \$1,829,546.00 Educator Effectiveness funding entitlement, from April 21, 2016 to June 30, 2018, for professional development and technical assistance to certificated staff.
4. Ratify the attendance of forty-five (45) students, four (4) advisors, and four (4) parents from the Eisenhower High School Golden Eagle Marching Regiment Band who attended the Independence High School Band show in San Jose, California, November 4, 2016 through November 6, 2016, at a cost not-to-exceed \$12,000.00, to be paid by student donations and fundraisers, at no cost to the District.
5. Approve the list of CTE/ROP Advisory Committee Members for the 2016-2017 school year at no cost to the District.
6. Approve the following High Schools currently operating as Targeted Assistance, Title I High Schools to operate as School Wide Title I High Schools: Carter High School, Eisenhower High School, Rialto High School, and Milor High School, with no additional cost to the District.

H. BUSINESS AND FINANCIAL CONSENT ITEMS

1. Approve Warrant Listing Register and Purchase Order Listing for all funds from October 3, 2016 through October 27, 2016 (sent under separate cover to Board Members). A copy for public review will be available at the Board Meeting.
2. Accept the donations from Target, Lifetouch National School Studios, Los Takos, Valley Obstetrics and Gynecology, Cal Med Physicians and Surgeons, Inc., David and Rachel Taylor, The Way Bible Fellowship, Farmer Boys, RP Universal Concepts/Pablo and Jacqueline Urbieto, Niagra Water, Coffee Nutzz/Andy Carrizales, Old Grove Orange, Lakeshore Learning, Catapult Learning, L.L.C., McGraw-Hill Education, Mirna Ruiz, 5th District PTA, Mr. and Mrs. Ochoa, and House of Roses Ministries, and request that a letter of appreciation be sent to the donors.
3. Declare the specified surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
4. Declare the specified Nutrition Services surplus equipment and miscellaneous items as obsolete and not-serviceable for school use, and authorize the Superintendent/designee to sell or dispose of these items as specified in the Education Code Sections 17545 and 17546.
5. Approve the agreement with Trane US, Inc., to prepare the fourth and fifth year Energy Expenditure Plan for Proposition 39 in the amount not-to-exceed \$30,000.00, to be paid from Proposition 39 Planning Fund.
6. Approve an agreement with PF Vision, Inc. to provide Division of the State Architect (DSA) inspection services for the new portable classroom at Dunn Elementary School, relocation of a portable classroom from Kelley Elementary School to Dollahan Elementary School, relocation of two (2) portable classrooms from Kolb Middle School to Boyd Elementary School projects at the rate of \$55.00 per hour for a Class 3 Inspector, and \$48.00 per hour for a Class 4 Inspector. Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate. Estimated total cost for the services is not-to-exceed \$24,000.00, to be paid from Fund 25, Capital Facilities Fund.
7. Approve an agreement with Knowland Construction Services to provide Division of the State Architect inspection services for the District-wide Solar Energy Project at the rate of \$68.00 per hour for a Class 2 Inspector for a total cost not-to-exceed \$39,712.00. Overtime and Saturday

(Ref. E 1.8)

services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate, to be paid from Fund 40, Special Reserve Fund, and will be reimbursed by SunEdison at the end of the project.

8. Approve an agreement with Miller Architectural Corporation, to provide architectural services for the addition of a shaded enclosure for the dugout of the girls' softball field at Rialto High School for an amount not-to-exceed \$14,630.00, and reimbursable expenses in the amount not-to-exceed \$500.00, to be paid from Fund 40, Special Reserve Fund.
9. Approve an agreement with Miller Architectural Corporation, to provide architectural and engineering services for the addition of a portable restroom building at Dunn Elementary School for a cost not-to-exceed \$23,820.00, and also at Bemis Elementary School for a cost not-to-exceed \$24,590.00 for a total cost of both restroom buildings not-to-exceed \$48,410.00, and reimbursable expenses not-to-exceed \$1,000.00, to be paid from Fund 25, Capital Facilities Fund.
10. Approve extending the contract with The Cambrian Group through June 30, 2017, at no additional cost to the District, and ratify Amendment No. 1 to the agreement for Strategic Thinking training provided on Friday, September 30, 2016. The additional amount not-to-exceed \$10,000.00 is increasing the original contract from \$155,152.31 to \$165,152.31, to be paid from the General Fund.
11. Approve Amendment No. 1 to Contract No. C-16-0157 with Twining Consulting, Inc., approved on March 9, 2016, for additional services required by the Division of State Architect (DSA) Inspector on Record (IOR) to continue the Eisenhower High School Campus-wide Mechanical Upgrade Project for an additional amount not-to-exceed \$7,304.00 increasing the contract value from \$21,784.45 to \$29,088.45, to be paid from Fund 21, Measure Y Series "C", General Obligation Bonds Fund.
12. Approve the ratified agreement with Casa Colina Children Services to provide compensatory Occupational Therapy (OT) hours to Student No. 167315, effective October 24, 2016 through June 30, 2017, at a cost not-to-exceed \$7,500.00, to be paid from Special Education funds.
13. Approve the following school-connected organizations of Parent Teacher Organizations (PTO) and Parent Teacher Associations (PTA) for the 2016-2017 school year as follows: Kelley Elementary School Parent Teacher Association (PTA), Morgan Elementary School Parent Teacher Organization (PTO), Jehue Middle School Parent Teacher Association (PTA), Kolb Middle School Parent Teacher Association (PTA), and Kucera Middle School Parent Teacher Association (PTA).

14. Approve the proposed Memorandum of Understanding (MOU) with Women on the Move Network to provide an after-school activities-based mentoring program instilling core characteristics of respect, integrity and nobility for District middle school female students, effective December 1, 2016 through June 30, 2017, at no cost to the District.
15. Approve an agreement with Heider Inspection Group to provide soil tests, structural tests, and special inspection services for the Phase 1 of District-wide Solar Energy Project for a not-to-exceed amount of \$40,498.00 to be paid from Fund 40, Special Reserve Fund, and will be reimbursed by SunEdison at the end of the project.
16. Ratify Memorandum of Understanding (MOU) with VNA Private Duty Care. VNA Private Duty Care will assist a student with required medical needs for the 2016-2017 school year at a cost not-to-exceed \$7,500.00, to be paid from the General Fund.

I. FACILITIES PLANNING CONSENT ITEMS

1. Accept the work completed on October 28, 2016, by Line Tech Contractors for all work required in connection with the Cesar Chavez/Dolores Huerta Center for Education Site Improvement Phase II for the parking lot expansion project, and authorize District personnel to file a Notice of Completion with the San Bernardino County Recorder.

J. PERSONNEL SERVICES CONSENT ITEMS

- 1-3. Approve Personnel Report No. 1163 for classified and certificated employees.

K. DISCUSSION/ACTION ITEMS

Upon a motion by Clerk Martinez, seconded by Vice President Walker, Item K1 was approved by a unanimous 5-0 vote by the Board of Education.

1. Approve the California Career Technical Education Incentive Grant's (CTEIG) amended amount of \$260,868.00 bringing our total allocation of \$2,122,902.00 for career technical education program improvements beginning in 2015-2016 and ending in the 2018-2019 school year.

Upon a motion by Member Ayala, seconded by Clerk Martinez, Item K2 was approved by a unanimous 5-0 vote by the Board of Education.

2. Ratify the agreement with Ludwig Engineering Associates, Inc., effective November 10, 2016, to provide civil engineering services for the improvement of pedestrian safety to Werner Elementary School project.

(Ref. E 1.10)

The engineering services are for a not-to-exceed amount of \$26,900.00, to be paid from Fund 40, Special Reserve Fund.

Upon a motion by Clerk Martinez, seconded by Vice President Walker, Item K3 was approved by a unanimous 5-0 vote by the Board of Education.

3. Approve an agreement with San Bernardino Community College, Valley College Campus to establish a college level Computer Aided Design and Manufacturing I course at the Cesar Chavez/Dolores Huerta Center for Education Engineering Academy with expenses including books, commencing January 2017 and ending May 25, 2017, at an estimated cost not-to-exceed \$7,000.00, to be paid from the General Fund. This term may be extended for an additional period by written agreement between the two parties for a total period not-to-exceed five (5) years.

Upon a motion by Clerk Martinez, seconded by Member Montes, Item K4 was approved by a unanimous 5-0 vote by the Board of Education.

4. Approve an agreement with San Bernardino Community College, Valley College Campus to establish a college level American Politics (Polit 100) course for high school students from Carter, Eisenhower, and Rialto High Schools, and the additional expenses including books, commencing January 2017 and ending May 25, 2017, at an estimated cost not-to-exceed \$21,566.00, to be paid from the General Fund. This term may be extended for an additional period by written agreement between the two parties for a total period not-to-exceed five (5) years.

Upon a motion by Member Montes, seconded by Vice President Walker, Item K5 was approved by a unanimous 5-0 vote by the Board of Education.

5. Approve an agreement with San Bernardino Community College, Valley College Campus to establish a college level Culinary Arts 101 course at the Cesar Chavez/Dolores Huerta Center for Education Culinary Arts Academy at a cost not-to-exceed \$3,750.00, to be paid from General Funds, commencing January 2017 and ending May 25, 2017. This term may be extended for an additional period by written agreement between the two parties for a total period not-to-exceed five (5) years.

Upon a motion by Member Montes, seconded by Clerk Martinez, Item K6 was approved by a unanimous 5-0 vote by the Board of Education.

6. Award Bid No. 16-17-005 for the Eisenhower High School Stadium Reconstruction, Track and Field project, to Lós Angeles Engineering, Inc., as the lowest responsible contractor meeting District specifications in the amount of \$2,691,880.00. All costs to be paid from Measure Y, Series "C", General Obligation Bonds Fund.

(Ref. E 1.11)

Upon a motion by Clerk Martinez, seconded by Vice President Walker, Item K7 was approved by a unanimous 5-0 vote by the Board of Education.

7. Award Bid No. 16-17-007, for one (1) additional portable classroom for the Dunn Elementary School project, to IVL Contractors, Inc., as the lowest responsible contractor meeting District specifications in the amount of \$119,400.00. All costs to be paid from Fund 25, Capital Facilities Fund.

Upon a motion by Vice President Walker, seconded by Member Montes, Item K8 was approved by a unanimous 5-0 vote by the Board of Education.

8. Award Bid No. 16-17-008, relocation of two (2) portable classrooms from Kolb Middle School to Boyd Elementary School Project, to IVL Contractors, Inc., as the lowest responsible contractor meeting District specifications in the amount of 144,600.00. All costs to be paid from Fund 25, Capital Facilities Fund.

Upon a motion by Member Montes, seconded by Vice President Walker, Item K9 was approved by a unanimous 5-0 vote by the Board of Education.

9. Award Bid No. 16-17-009, relocation of one (1) portable classroom from Kelley Elementary School to Dollahan Elementary School project, to IVL Contractors, Inc., as the lowest responsible contractor meeting District specifications in the amount of \$194,400.00. All costs to be paid from Fund 25, Capital Facilities Fund.

Upon a motion by Member Ayala, seconded by Clerk Martinez, Item K10 was approved by a unanimous 5-0 vote by the Board of Education.

10. Adopt Resolution No. 16-17-19 authorizing entering into an amended 2016-2017 of State Preschool Contract Number CSPP-6405, Project Number 36-6785-00-6, Amendment 01, with the California Department of Education, increasing the original contract amount from \$3,192,027.00 to \$3,355,986.00 to reflect a 5% increase.

Upon a motion by Vice President Walker, seconded by Member Ayala, Item K11 was approved by a unanimous 5-0 vote by the Board of Education.

11. Adopt Resolution No. 16-17-20, Annual Accounting of Developer Fees for the Fiscal Year 2015-2016, in compliance with Government Code Section 66006.

Upon a motion by Member Ayala, seconded by Clerk Martinez, Item K12 was approved by a unanimous 5-0 vote by the Board of Education.

12. Approve a 5% increase to the classified hourly/daily pay schedule effective November 20, 2016. This will increase the cost of classified substitutes to the District by approximately \$111,135.00 per year.

Upon a motion by Member Ayala, seconded by Clerk Martinez, Item K13 was approved by a unanimous 5-0 vote by the Board of Education.

13. Deny approval of a Joint Meeting between Rialto Unified School District (RUSD) and San Bernardino Community College District on Wednesday, January 25, 2017, from 4:00 p.m. to 6:00 p.m., to discuss the San Bernardino County Cradle to Career Initiative and related collaborative opportunities, due to the RUSD's Regular Board of Education meeting scheduled on the same date.

Upon a motion by Member Ayala, seconded by Vice President Walker, Item K14 was approved by a unanimous 5-0 vote by the Board of Education.

14. Approve the recommendations of the Administrative Hearing Panel (AHP):

ADMINISTRATIVE HEARING:

Case Numbers:

16-17-11

16-17-10

STIPULATED:

Case Number:

16-17-13

L. ADJOURNMENT

Upon a motion by Member Ayala, seconded by Member Montes, and approved by Student Board Member Collier's preferential vote, and a unanimous 5-0 vote by the Board of Education, the meeting was adjourned at 9:50 p.m.

Clerk, Board of Education

Secretary, Board of Education



COLLEGE READINESS BLOCK GRANT (CRBG)



COLLEGE READINESS BLOCK GRANT














Provide high school pupils “ particularly unduplicated pupils additional supports to increase the number who enroll at institutions of higher education and complete an undergraduate degree within four years.”

**Rialto USD receives a total
of \$959,230 for 3 years
(2016, 2017, 2018)**

Allocation was done per ADA at each high school (total for three years allocated)

Carter	- \$246,771
Eisenhower	- \$247,881
Rialto High	- \$278,604
Milor/Zupanic	- \$ 35,974
District:	-\$150,000

Increase professional development for administrators, teachers, and counselors to improve A-G completion and access	PD	
College Readiness & College Preparation for students	CO	
Counseling services for students	CS	
School University Partnerships	PA	
Develop or purchase materials that support college readiness	MAT	

		
	<ul style="list-style-type: none"> PLC Prep Days Freshmen College Course for all 9th grades that is A-G aligned Vertical teaming for Math and ELA teachers Counselor PD 	PD
	<ul style="list-style-type: none"> Credit recovery after school AVID College Field Trip Carter High School Scholars Program AVID Site Team Increase college going culture through climate 	CO
	<ul style="list-style-type: none"> College and Career Fair Audit of Student Transcripts 	CS
	<ul style="list-style-type: none"> Dual Enrollment Courses (set up by district) 	PA
	<ul style="list-style-type: none"> Staff College Banners College Acceptance Banners and Set Up AP Lawn Signs College Flags for Campus Campus Culture Banners and Set Up Open purchase orders to provide support materials for students and teachers for college Materials for new 9th grade Course 	MAT













(Ref. E 1.15)















	<ul style="list-style-type: none"> Admin, teachers and counselors to attend AP conference to help improve AP program Consultant to evaluate and align master schedule to improve AP, A-G and AVID offerings Freshmen College Course for all 9th grades that is A-G aligned PD in AVID on WICOR and tutorials to make AVID School Wide Vertical teaming training in Math and ELA 	
	<ul style="list-style-type: none"> Tutoring for students after school and Saturdays for SAT, ACT and AP AVID tutors to help students struggling in math and science Eisenhower High School Scholars Program College Field Trips for students to experience college life, culture and structure 	
	<ul style="list-style-type: none"> Audit of Student Transcripts 	
	<ul style="list-style-type: none"> Dual Enrollment Courses (set up by district) 	
	<ul style="list-style-type: none"> SAT test prep guides in the library and AVID classrooms Albert School License for students to prepare for AP, SAT, ACT College Exams AP Lawn Signs Staff College Flags Open purchase orders to help support materials for students and teachers for college Materials for new 9th grade Course 	



	<ul style="list-style-type: none"> Admin and counselors training in master schedule Training for teachers on how to motivate, inspire and build teamwork for AP students Training for counselors on UC/CSU requirements Consultant to evaluate and align master schedule to improve AP, A-G and AVID offerings Freshmen College Course for all 9th grades that is A-G aligned PD to attend training on college readiness for teachers, administrators and counselors Vertical teaming training in Math and ELA 	
	<ul style="list-style-type: none"> Tutoring for students after school and Saturdays for SAT, ACT and AP AVID tutors College Field Trips for students 	
	<ul style="list-style-type: none"> Support for parents and students to complete the college application process Audit of Student Transcripts 	
	<ul style="list-style-type: none"> Dual Enrollment Courses (set up by district) 	
	<ul style="list-style-type: none"> Purchase lunch for students who turn in a college acceptance letter SAT test prep guides in the library and AVID classrooms Computer and software to serve students in researching and applying to IHEs Open purchase orders to help support materials for students and teachers for college Supplemental Materials for AP and SAT Materials for new 9th grade Course 	

 		
	<ul style="list-style-type: none"> Admin, teachers and counselors training to make Milor a model continuation school Training for teachers to motivate, inspire and build teamwork for students to achieve Training for administrators, teachers and counselors to look at alternative ways to set up the master schedule to award credits Visitations for administrators and teachers to create a virtual high school at Zupanic's campus Vertical teaming training in Math and ELA 	
	<ul style="list-style-type: none"> College Field Trips for students Field trips for students to learn more about community colleges and other places where they learn about areas of interest- art museums etc. 	
	<ul style="list-style-type: none"> Support for parents and students to complete the college application process Audit of Student Transcripts 	
	<ul style="list-style-type: none"> Dual Enrollment Courses (set up by district) 	
	<ul style="list-style-type: none"> Computer and software to serve students in researching and applying to IHEs Open purchase orders to help support materials for students and teachers for college Materials to support new reading program Materials for new 9th grade Course 	

 RIALTO UNIFIED SCHOOL DISTRICT 		
	<ul style="list-style-type: none"> Admin and counselors training on building a master schedule to meet student needs Training for counselors and administrators on building more college awareness on their campuses Consultant to evaluate and align master schedule to improve AP, A-G and AVID offerings Freshmen College Course training for each schools Vertical teaming training in Math and ELA Professional Development for AVID strategies school wide 	
	<ul style="list-style-type: none"> College Field Trips for students District College and Career Fair and College nights for parents Consultant services to review PSAT/SAT results of a sample of students from each high school to determine what needs to be done for them to increase their scores Provide training on how the Khan Academy can support students on the PSAT./SAT Summer Academy for PSAT/SAT prep at each high school 	
	<ul style="list-style-type: none"> Support a district wide FAFSA night for parents when window opens Support district wide college information nights for parents Audit of Student Transcripts 	
	<ul style="list-style-type: none"> Dual Enrollment Courses (set up by district) Support sites with continuing APEX as an A-G credit recovery program 	
	<ul style="list-style-type: none"> AP support materials for AP teachers College webpage for all high schools containing various resources for college SAT support materials for schools 	

F GENERAL FUNCTIONS CONSENT



RIALTO UNIFIED SCHOOL DISTRICT

Certificated Personnel

BP 4112.2(a)

CERTIFICATION

The Board of Education recognizes that the District's ability to provide a high-quality educational program is dependent upon the employment of certificated staff who are adequately prepared and have demonstrated proficiency in basic skills and in the subject matter to be taught. The Superintendent or designee shall ensure that persons employed ~~in-to fill~~ positions requiring certification qualifications possess the appropriate credential, ~~or~~ permit, **or other certification document** from the Commission on Teacher Credentialing (CTC) **and fulfill any additional state, federal, or district requirements for the** ~~authorizing their employment in such positions.~~

(cf. 4111/4211/4311 - Recruitment and Selection)
(cf. 4112.21 - Interns)
(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)
(cf. 4112.23 - Special Education Staff)
(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)
(cf. 4113 - Assignment)
(cf. 4121 - Temporary/Substitute Personnel)
(cf. 5148 - Child Care and Development)
(cf. 6178 - Career Technical Education)
(cf. 6178.2 - Regional Occupational Center/Program)
(cf. 6200 - Adult Education)

~~All teachers shall meet the requirements of the No Child Left Behind Act. (20 USC 6319, 7801; 5 CCR 6100-6125)~~

~~*(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)*~~

~~When a credentialed teacher or intern is not available, the District may request that the CTC issue a short-term staff permit, provisional internship permit (PIP), visiting faculty permit, emergency permit, or credential waiver under the conditions and limitations provided in state or federal law.~~

~~When requesting a PIP, the Board shall approve, as an action item at a public Board meeting, a notice of intent to employ the applicant in the identified position. (5 CCR 80021.1)~~

CERTIFICATION (continued)

~~Before requesting a visiting faculty permit or emergency permit, the Board shall annually approve a Declaration of Need for Fully Qualified Educators as an action item at a regularly scheduled public Board meeting. (Education Code 44300.1; 5 CCR 80026)~~

~~The Superintendent or designee shall provide support and guidance to noncredentialed teachers in accordance with law to ensure the quality of the instructional program. He/she also may provide assistance and support to staff holding preliminary credentials to help them meet the qualifications required for the professional clear credential.~~

~~(cf. 4131 – Staff Development)~~

~~(cf. 4131.1 – Beginning Teacher Support/Induction)~~

~~(cf. 4138 – Mentor Teachers)~~

The Superintendent or designee shall provide assistance and support to teachers holding preliminary credentials to enable them to meet the qualifications required for the clear credential.

(cf. 4131 – Staff Development)

(cf. 4131.1 – Teacher Support and Guidance)

Priorities for Hiring Based on Unavailability of Credentialed Teacher

The Superintendent or designee shall make reasonable efforts to recruit a fully prepared teacher for each assignment. Whenever a teacher with a clear or preliminary credential is not available, the Superintendent or designee shall make reasonable efforts to recruit an individual for the assignment in the following order: (Education Code 44225.7)

- 1. A candidate who enrolls in an approved intern program in the region of the District and possesses an intern credential**
- 2. A candidate who is scheduled to complete preliminary credential requirements within six months and who holds a provisional internship permit (PIP) or short-term staff permit issued by the CTC**

The Board shall approve, as an action item at a public Board meeting, a notice of its intent to employ a PIP applicant for a specific position. (5 CCR 80021.1)

CERTIFICATION (continued)

- 3. An individual who holds an emergency permit or for whom a credential waiver has been granted by the CTC**

Prior to requesting that the CTC issue an emergency permit pursuant to item #3 above or a limited assignment permit which allows a fully credentialed teacher to teach outside of his/her area of certification while working toward an added or supplementary authorization, the Board shall annually approve a Declaration of Need for Fully Qualified Educators. The Declaration of Need shall be approved by the Board as an action item at a regularly scheduled public Board meeting, with the entire Declaration of Need being included in the Board agenda. (Education Code 44225, 44225.7; 5 CCR 80023.2, 80026, 80027, 80027.1)

The Declaration of Need shall certify that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) and that the district has made reasonable efforts to recruit individuals who meet the qualifications specified in items #1-#2 above. The Declaration of Need shall also indicate the number and type of emergency permits that the district estimates it will need during the valid period of the Declaration of Need, based on the previous year's actual needs and projections of enrollment. Whenever the actual number of permits needed exceeds the estimate by 10 percent, the Board shall revise and resubmit the Declaration of Need. (5 CCR 80026)

Whenever it is necessary to employ noncredentialed teachers to fill a position requiring certification qualifications, the Superintendent or designee shall provide support and guidance in accordance with law to ensure the quality of the instructional program.

National Board for Professional Teaching Standards Certification

The Board of Education encourages district teachers to voluntarily complete the requirements for the advanced seek additional certification awarded by from the National Board for Professional Teaching Standards which demonstrates advanced knowledge and teaching skills.

The Superintendent or designee shall inform all teachers about the program and how to acquire the necessary application and information materials. In accordance with the collective bargaining agreement and the district budget, the Superintendent or designee may provide release time, fee support, a stipend upon completion, or other support to teachers participating in the program contingent upon funding.

(cf. 4161.3 - Professional Leaves)

CERTIFICATION (continued)

Professional Notifications

At the beginning of each school year, the Superintendent or designee shall notify the parents/guardians of each student attending a school receiving Title I funds that they may request information regarding the professional qualifications of their child's classroom teacher including, but not limited to, whether the teacher: (20 USC 6312)

- 1. Has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction**
- 2. Is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived**
- 3. Is teaching in the field of discipline of his/her certification**

(cf. 5145.6 - Parental Notifications)

In addition, the Superintendent or designee shall notify parents/guardians in a timely manner whenever their child has been assigned, or has been taught for four or more consecutive weeks by, a teacher who does not meet applicable state certification or licensure requirements at the grade level and subject area to which the teacher has been assigned. (20 USC 6312)

Legal Reference:

EDUCATION CODE

8360-8370 Qualifications of child care personnel
32340-32341 Unlawful issuance of a credential
35186 Complaints regarding teacher vacancy or misassignment
~~41520-41522 Teacher Credentialing Block Grant~~
~~42647 Drawing of warrants~~
44066 Limitations on certification requirements
44200-44399 Teacher credentialing, especially:
44250-44277 Credential types; minimum requirements
~~44279.1-44279.7 Beginning Teacher Support and Assessment Program (BTSA)~~
~~44300-44302 Emergency permits and visiting faculty permits~~
~~44320.2 Teachers performance assessment~~
44325-44329.5 District interns
44330-44355 Certificates and credentials

Legal Reference Continued: (see next page)

CERTIFICATION (continued)*Legal Reference Continued:*

~~44380-44387 Alternative certification program~~
~~44395-44399 National Board for Professional Teaching Standards~~
~~44420-44440 Revocation and suspension of credentials~~
~~44450-44468 University internship program~~
~~44560-44562 Certificated Staff Mentoring Program~~
~~44662 Performance evaluation; Stull Act review~~
~~44735 Teaching as a priority block grant~~
~~44830-44929 Employment of certificated persons; requirement of proficiency in basic skills~~
~~56060-56063 Substitute teachers in special education~~
CODE OF REGULATIONS, TITLE 5
~~6100-6125 Teacher qualifications, No Child Left Behind Act~~
~~80001-80674.6 Commission on Teacher Credentialing~~
UNITED STATES CODE, TITLE 20
~~6311 Parental notifications~~
~~6312 District Title I plan Title I local education agency plans; notifications regarding teacher qualifications~~

~~6319 Highly qualified teachers~~
~~7801 Definitions, highly qualified teacher~~
CODE OF FEDERAL REGULATIONS, TITLE 34
~~200.55-200.57 Highly qualified teachers~~
~~200.61 Parent notification regarding teacher qualifications~~
COURT DECISIONS
Association of Mexican-American Educators et. al. v. State of California and the Commission on Teacher Credentialing, (1993) 836 F.Supp. 1534

Management Resources:

COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE
~~08-11 Approval of Amendments to Title 5 Regulations Pertaining to Multiple Subject, Single Subject or Education Specialist Short-Term Staff Permit, July 18, 2008~~
~~08-09 New Online Credential View and Print Process, July 3, 2008~~
~~07-23 Visiting Faculty Permit, December 14, 2007~~
~~07-19 Designated Subjects-Career Technical Education Teaching Credential, December 14, 2007~~
CTC PUBLICATIONS
~~Teacher Supply in California: A Report to the Legislature, April 2008~~
~~Standards of Quality and Effectiveness for Professional Teacher Induction Programs, March 2002 June 2008~~

~~CL-667 Basic Skills Requirement~~
~~CL-858 Short-Term Staff Permit~~
~~13-01 Hiring Hierarchy in Education Code 44225.7, Coded Correspondence, January 30, 2013~~
~~Subject Matter Authorization Guideline Book, 2012~~
~~Supplementary Authorization Guideline Book, 2012~~
~~The Administrator's Assignment Manual, rev. September 2007~~

Management Resources Continued: (see next page)

CERTIFICATION (continued)

Management Resources Continued:

Standards of Quality and Effectiveness for Professional Teacher Preparation Programs, September 2001 rev. March 2007

California Standards for the Teaching Profession, July 1997 2009

The Administrator's Assignment Manual, rev. September 2007

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Improving Teacher Quality State Grants, rev. October 5, 2006

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.ede.ca.gov>

California Teacher Credentialing Examinations: <http://www.ctcexams.nesine.com>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Commission on Teacher Credentialing, ~~Commission's Information Guide~~ *Credential Information Guide (for employers' use only)*: <http://www.ctc.ca.gov/credentials/cig>

National Board for Professional Teaching Standards: <http://www.nbpts.org>

U.S. Department of Education: <http://www.ed.gov>

Policy

adopted: July 28, 1999

revised: September 15, 2005

revised: November 10, 2010

revised:

RIALTO UNIFIED SCHOOL DISTRICT

Rialto, California

Submitted by: Rhea McIver Gibbs and Rhonda Kramer

Reviewed and Presented for Board Action: Cuauhtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

Certificated Personnel

BP 4113(a)

ASSIGNMENT

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009) and ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), Education Code 42605 grants districts flexibility in “Tier 3” categorical programs. The Rialto Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-2009 through 2012-2013 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect these requirements. For further information, please contact the Superintendent or designee.

In order to serve the best interests of students and the educational program, the Board of Education authorizes the Superintendent or designee to assign certificated personnel to positions for which their preparation, certification, **professional** experience, and aptitude qualify them.

(cf. 4112.2 - Certification)

(cf. 4112.21 - Interns)

(cf. 4112.22 - Staff Teaching Students of Limited English Proficiency)

(cf. 4112.23 - Special Education Staff)

(cf. 4112.8/4212.8/4312.8 - Employment of Relatives)

Teachers may be assigned to any school within the District in accordance with the collective bargaining agreement or Board policy.

(cf. 4141/4241- Collective Bargaining Agreement)

Assignment to Courses/Classes

The Superintendent or designee shall assign teachers to courses based on the grade level and subject matter authorized by their credentials.

When there is no credential authorization requirement for teaching an elective course, the Superintendent or designee shall select the credentialed teacher whose knowledge and skills best prepare him/her to provide instruction in that subject.

~~Teachers who are assigned to teach core academic subjects shall meet the requirements of the No Child Left Behind Act (NCLB) pertaining to qualifications of highly qualified teachers. (20 USC 6319, 7801; 5 CCR 6100-6126)~~

ASSIGNMENT (continued)

(cf. 4112.24 – Teacher Qualifications Under the No Child Left Behind Act)

When specifically authorized by law or regulation, the Superintendent or designee may assign a teacher, with his/her consent, to a position outside his/her credential authorization in accordance with the local teacher assignment options described in the Commission on Teacher Credentialing’s (CTC) Administrator’s Assignment Manual. Assignments made pursuant to Education Code 44256, 44258.2, and 44263 shall be annually approved by Board resolution. In such cases, the Superintendent or designee shall reference in district records the statute or regulation under which the assignment is authorized.

(cf. 3580 – District Records)

The Superintendent or designee shall periodically report to the Board on ~~any~~ teacher assignments and vacancies, including the number and type of assignments made outside a teacher's credential authorization through a local teaching assignment option. Whenever District misassignments and vacancies are reviewed by the County Superintendent of Schools or ~~Commission on Teacher Credentialing~~ CTC, as applicable, the Superintendent or designee shall report the results to the Board and shall provide recommendations for remedying any identified issues.

(cf. 1312.4 – Williams Uniform Complaint Procedures)

Equitable Distribution of Qualified Teachers

~~In order to~~ **The Superintendent or designee shall ensure that highly qualified and experienced teachers are equitably distributed among District schools, including those with higher than average levels of low-income, minority, and/or academically underperforming students., the Superintendent or designee shall: He/she shall annually report to the Board comparisons of teacher qualifications across district schools, including the number of teachers serving under a provisional internship permit, short-term staff permit, intern credential, emergency permit, or credential waiver.**

(cf. 0520.2 – Title I Program Improvement Schools)

Strategies for ensuring equitable access to experienced teachers may include, but are not limited to, incentives for voluntary transfers, provision of professional development, and/or programs to recruit and retain effective teachers.

ASSIGNMENT (continued)

~~(cf. 0460 – Local Control and Accountability Plan)
(cf. 4111 – Recruitment and Selection)
(cf. 4114 – Transfers)
(cf. 4131 – Staff Development)
(cf. 4131.1 – Teacher Support and Guidance)
(cf. 6171 – Title I Programs)~~

- ~~1. Verify that all teachers of core academic subjects possess the qualifications of highly qualified teachers as required by NCLB or develop immediate and long-term solutions for ensuring that all core academic classes will be taught by highly qualified teachers~~
- ~~2. Not assign teachers with provisional internship permits, short-term staffing permits, or credential waivers to schools that have 40 percent or higher poverty or are ranked in deciles 1-3 on the statewide Academic Performance Index~~
- ~~3. Not place interns in high-poverty, low-performing schools in greater numbers than in schools with low poverty or higher academic achievement~~
- ~~4. Compare teacher retention rates across District schools and develop strategies to recruit and retain experienced and effective teachers in hard-to-staff schools~~

~~(cf. 4111 – Recruitment and Selection)~~

~~The Superintendent or designee shall annually report to the Board and the California Department of Education (CDE) comparisons of teacher qualifications across District schools. When required by the CDE, the Superintendent or designee shall develop an equitable distribution plan to identify strategies for recruiting, developing, and retaining highly qualified teachers in low-performing schools. As needed, the Board may direct the~~

~~Superintendent to transfer teachers to high-need schools in accordance with law and the collective bargaining agreement, and/or may align District resources to improve the skills and qualifications of teachers at those schools.~~

~~(cf. 4114 – Transfers)
(cf. 4131 – Staff Development)
(cf. 4131.1 – Beginning Teacher Support/Induction)
(cf. 4138 – Mentor Teachers)~~

Legal Reference: (see next page)

ASSIGNMENT (continued)

Legal Reference:

EDUCATION CODE

33126 School accountability report card
35035 Additional powers and duties of superintendent
35186 Complaint process
37616 Assignment of teachers to year-round schools
44225.6 Commission report to the legislature re: teachers
44250-44277 Credentials and assignments of teachers
44314 Subject matter programs, approved subjects
44395-44398 ~~Incentives for assigning NBPTS-certified teachers to low performing schools~~
44824 Assignment of teachers to weekend classes
44955 Reduction in number of employees

GOVERNMENT CODE

3543.2 Scope of representation

CODE OF REGULATIONS, TITLE 5

6100-6126 Teacher qualifications, No Child Left Behind Act
80003-80005 Credential authorizations
80020-80020.5 Additional assignment authorizations
80335 Performance of unauthorized professional services
80339-80339.6 Unauthorized certificated employee assignment

UNITED STATES CODE, TITLE 20

6311 State plan
6312 Local educational agency plans
6319 Highly qualified teachers
6601-6651 Teacher and Principal Training and Recruiting Fund
7801 Definitions, highly qualified teacher
CODE OF FEDERAL REGULATIONS, TITLE 34
200.55-200.57 Highly qualified teachers

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California State Plan to Ensure Equitable Access to Excellent Educators

Revised State Plan for the No Child Left Behind Act, rev. September 2008

Every Student Succeeds Act 2016-17 School Year Transition Plan,

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

Administrator's Assignment Manual – Updates and Revisions, May 2014

The Administrator's Assignment Manual, rev. September 2007

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Transitioning to the Every Student Succeeds Act (ESSA): Frequently Asked Questions, May 4, 2016

Improving Teacher Quality State Grants: ESEA Title II, Part A, rev. October 5, 2006

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Management Resources Continued: (see next page)

ASSIGNMENT (continued)

Management Resources Continued

Santa Clara County Office of Education, Personnel Management Assistance Team:
<http://www.sccoe.org/depts/pmat>

U.S. Department of Education: <http://www.ed.gov>

Policy
adopted: July 28, 1999
revised: May 10, 2006
revised: May 26, 2010
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted by: Rhea McIver Gibbs and Rhonda Kramer
Reviewed and Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. F 2.5)



RIALTO UNIFIED SCHOOL DISTRICT

Personnel

BP 4118(a)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION

The Board of Education expects all employees to **perform their jobs satisfactorily**, exhibit professional and appropriate conduct, and serve as positive role models both at school and in the community. ~~An~~ **certificated** employee may be ~~suspended or~~ disciplined for unprofessional or inappropriate conduct **or performance** in accordance with law, the ~~District's~~ **applicable** collective bargaining agreement, Board policy, and administrative regulation.

(cf. 4000 - Concepts and Roles)

(cf. 4112.5/4312.5 - Criminal Record Check)

~~*(cf. 4117.4 - Dismissal)*~~

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

(cf. 4141/4241 - Collective Bargaining Agreement)

~~The Superintendent or designee may take~~ Disciplinary action as ~~he/she deems appropriate in light~~ **shall be based on** of the particular facts and circumstances involved and ~~based on~~ the severity of the ~~misconduct or performance~~. Disciplinary actions may include, but not be limited to, verbal warnings, ~~written warnings~~, reassignment, suspension, freezing or reduction of wages, compulsory leave, or dismissal.

(cf. 4114 - Transfers)

The Superintendent or designee shall ensure that, ~~consistent with law~~, disciplinary actions are taken in a consistent, nondiscriminatory manner and are appropriately documented.

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 4030 - Nondiscrimination in Employment)

(cf. 4031 - Complaints Concerning Discrimination in Employment)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

Suspension/Dismissal Procedures

The Superintendent shall notify the Board whenever he/she believes that there is cause to suspend or dismiss an employee pursuant to Education Code 44932 or 44933.

(Ref. F 3.1)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

When the Board finds that there is cause to suspend or dismiss an employee pursuant to Education Code 44932 or 44933, it may formulate a written statement of charges specifying instances of behavior and the acts or omissions constituting the charge, the statutes and rules that the employee is alleged to have violated when applicable, and the facts relevant to each charge. The Board shall also review any duty signed and verified written statement of charges filed by any other person. (Education Code 44934, 44934.1)

Based on the written statement of charges, the Board may, upon majority vote, give notice to the employee of its intention to suspend or dismiss him/her at the expiration of 30 days from the date the notice is served. (Education Code 44934, 44934.1)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

Prior to serving a suspension or dismissal notice that includes a charge of unsatisfactory performance, the district shall give the employee written notice of the unsatisfactory performance that specifies the nature of the unsatisfactory performance with such specific instances of behavior and with such particularity as to furnish the employee an opportunity to correct his/her faults and overcome the grounds for any unsatisfactory performance charges and, if applicable, that includes the evaluation made pursuant to Education Code 44660-44665. The written notice of the unsatisfactory performance shall be provided at least 90 days prior to the filing of the suspension or dismissal notice or prior to the last one-fourth of the school days in the year. (Education Code 44938)

(cf. 4115 - Evaluation/Supervision)

Prior to serving a suspension or dismissal notice that includes a charge of unprofessional conduct, the district shall give the employee written notice that describes the nature of the unprofessional conduct with such specific instances of behavior and with such particularity as to furnish the employee an opportunity to correct his/her faults and overcome the grounds for any unprofessional conduct charges and, if applicable, that includes the evaluation made pursuant to Education Code 44660-44665. The written notice of the unprofessional conduct shall be provided at least 45 days prior to the filing of the suspension or dismissal notice. (Education Code 44938)

Except for notices that only include charges of unsatisfactory performance, the written suspension or dismissal notice may be served at any time of year. Such notice shall be served upon the employee personally if given outside of the instructional year or, if

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

given during the instructional year, may be served personally or by registered mail to the employee's last known address. Notices with a charge of unsatisfactory performance shall be given only during the instructional year of the school site where the employee is physically employed, and may be served personally or by registered mail to the employee's last known address. (Education Code 44936)

If an employee has been served notice and demands a hearing pursuant to Government Code 11505 and 11506, the Board shall either rescind its action or schedule a hearing on the matter. (Education Code 44941, 44941.1, 44943, 44944)

Pending suspension or dismissal proceedings for an employee who is charged with egregious misconduct, immoral conduct, conviction of a felony or of any crime involving moral turpitude, incompetency due to mental disability, or willful refusal to perform regular assignments without reasonable cause as prescribed by District rules and regulations, the Board may, if it deems it necessary, immediately suspend the employee from his/her duties. If the employee files a motion with the Office of Administrative Hearings for immediate reversal of the suspension based on a cause other than egregious misconduct, the Board may file a written response before or at the time of the hearing. (Education Code 44939, 44939.1, 44940)

When a suspension or dismissal hearing is to be conducted by a Commission on Professional Competence, the Board shall, no later than 45 days before the date set for the hearing, select one person with a currently valid credential to serve on the Commission. The appointee shall not be an employee of the District and shall have at least three years' experience within the past 10 years at the same grade span or assignment as the employee, as defined in Education Code 44944. (Education Code 44944)

~~In accordance with law, the Superintendent or designee shall notify the Commission on Teacher Credentialing when the status of a credentialed employee has been changed as a result of alleged misconduct.~~

~~(cf. 4117.7—Employment Status Reports)~~

Legal Reference: (see next page)

(Ref. F 3.3)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Legal Reference:

EDUCATION CODE

44008 *Effect of termination of probation*
44009 *Conviction of specified crimes*
44010 *Sex offense - definitions*
44011 *Controlled substance offense - definitions*
44242.5 *Reports and review of alleged misconduct*
44425 *Conviction of a sex or narcotic offense*
44660-44665 *Evaluation and assessment of performance of certificated employees*
44830.1 *Criminal record summary certificated employees*
44929.21 *Notice of reelection decision; districts with 250 ADA or more*
44929.23 *Reelection and dismissal of probationary employees; district with ADA less than 250*
44930-44988 *Resignations, dismissal, and leave of absence, especially:*
44940 *Sex offenses and narcotic offenses; compulsory leave of absence*
44940.5 *Compulsory leave of absence*
45055 *Drawing of warrants for teachers*
48907 *Exercise of free speech, expression*
48950 *Speech and other communication*
51530 *Advocacy or teaching of communism*

GOVERNMENT CODE

1028 *Advocacy of communism*
3543.2 *Scope of representation*
11505-11506 *Hearing*

HEALTH AND SAFETY CODE

11054 *Schedule I; substances included*
11055 *Schedule II, substances included*
11056 *Schedule III, substances included*
11357-11361 *Marijuana*
11363 *Peyote*
11364 *Opium*
11370.1 *Possession of controlled substances with a firearm*

PENAL CODE

187 *Murder*
291 *School employees arrested for sex offense*
667.5 *Prior prison terms, enhancement of prison terms*
1192.7 *Plea bargaining limitation*
11165.2-11165.6 *Child abuse or neglect; definitions*

CODE OF REGULATIONS, TITLE 5

80303 *Reports of change in employment status*
80304 *Notice of sexual misconduct*

COURT DECISIONS

Vergara v. California (Los Angeles Super. Ct.) BC484642
Crowl v. Commission on Professional Competence, (1990) 225 Cal.App. 3d 334
Morrison v. State Board of Education (1969) a Cal.3d 214

Management Resources: (see next page)

(Ref. F 3.4)

DISMISSAL/SUSPENSION/DISCIPLINARY ACTION (continued)

Management Resources:

COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California's Laws and Rules Pertaining to the Discipline of Professional Certificated Personnel, 2007

WEB SITES

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Policy
adopted: December 15, 2010
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted by: Rhea McIver Gibbs and Rhonda Kramer
Reviewed and Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. F 3.5)



RIALTO UNIFIED SCHOOL DISTRICT

All Personnel

BP 4154(a)

4254

4354

HEALTH AND WELFARE BENEFITS

The Board of Education recognizes that health and welfare benefits are essential to promote employee health and productivity and are an important part of the compensation offered to employees. The District shall provide health and welfare benefits for employees in ~~bargaining units in~~ accordance with state and federal law and subject to negotiated employee agreements.

(cf. 4140/4240 – Bargaining Units)

(cf. 4141/4241 – Collective Bargaining Agreement)

(cf. 4151/4251/4351 – Employee Compensation)

Certificated management, administrative, and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees. Classified management, administrative, **confidential** and supervisory employees who are not in bargaining units shall receive the same health and welfare benefits as those specified in the collective bargaining agreement for certificated employees.

(cf. 4300 – Management, Supervisory and Confidential Personnel)

~~With respect to eligibility to participate in the health benefits plan or the level of health benefits provided, the District shall not discriminate in favor of employees who are among the highest paid 25 percent of all District employees. (26 USC 105; 42 USC 300gg-16)~~

For purposes of granting benefits pursuant to state law, a registered domestic partner and his/her child shall have the same rights, protections, and benefits as a spouse and spouse's child. (Family Code 297.5, 300)

The District shall offer full-time employees who work an average of 30 hours or more per week and their dependents up to age 26 years of age a health insurance plan that includes coverage for essential health benefits, pays at least 60 percent of the medical expenses covered under the terms of the plan, and meets all other requirements of the federal Patient Protection and Affordable Care Act.

HEALTH AND WELFARE BENEFITS (continued)

With respect to eligibility to participate in the health benefits plan or the level of health benefits provided, the District shall not discriminate in favor of employees who are among the highest paid 25 percent of all District employees. (26 USC 105; 42 USC 300gg-16)

~~The Superintendent or designee shall not use or disclose any medical information the District possesses pertaining to an employee without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law. (Civil Code 56.20)~~

~~(cf. 4112.6/4212.6/4312.6 – Personnel Records)~~

Continuation of Coverage

Retired certificated employees, other employees who would otherwise lose coverage due to a qualifying event specified in law and administrative regulation, and their qualified beneficiaries may continue to participate in the District's group health and welfare benefits in accordance with state and federal law.

Unless otherwise provided for in the applicable collective bargaining agreement, ~~To receive continuation coverage,~~ covered employees and their qualified beneficiaries **may receive continuation coverage by shall paying the premiums, dues, and other charges, including any increases in premiums, ~~or~~ dues, and costs incurred by the District in administering this program.**

Confidentiality

The Superintendent or designee shall not use or disclose any employee's medical information the District possesses without the employee's authorization obtained in accordance with Civil Code 56.21, except for the purpose of administering and maintaining employee benefit plans and for other purposes specified in law.

~~(cf. 4112.6/4212.6/4312.6 – Personnel Records)~~

Legal Reference: (see next page)

HEALTH AND WELFARE BENEFITS (continued)

Legal Reference:

EDUCATION CODE

7000-7008 *Health and welfare benefits, retired certificated employees*

17566 *Self-insurance fund*

35208 *Liability insurance*

35214 *Liability insurance (self-insurance)*

44041-44042 *Payroll deductions for collection of premiums*

44986 *Leave of absence, state disability benefits*

45136 *Benefits for classified employees*

CIVIL CODE

56.10-56.16 *Disclosure of information by medical providers*

56.20-56.245 *Use and disclosure of medical information by employers*

FAMILY CODE

297-297.5 *Rights, protections and benefits under law; registered domestic partners*

GOVERNMENT CODE

12940 *Discrimination in employment*

22750-22944 *Public Employees' Medical and Hospital Care Act, especially:*

53200-53210 *Group insurance*

HEALTH AND SAFETY CODE

1366.20-1366.29 *Cal-COBRA program, health insurance*

1367.08 *Disclosure of fees and commissions paid related to health care service plan*

1373 *Health services plan, coverage for dependent children over 18 who are full-time students*

1373.621 *Continuation coverage, age 60 or older after five years with district*

1374.58 *Coverage for registered domestic partners, health service plans and health insurers*

INSURANCE CODE

10116.5 *Continuation coverage, age 60 or older after five years with district*

10128.50-10128.59 *Cal-COBRA program, disability insurance*

10277-10278 *Group and individual health insurance, coverage for dependent children*

10604.5 *Annual disclosure of fees and commissions paid*

12670-12692.5 *Conversion coverage*

LABOR CODE

2800.2 *Notification of conversion and continuation coverage*

4856 *Health benefits for spouse of peace officer killed in performance of duties*

UNEMPLOYMENT INSURANCE CODE

2613 *Education program; notice of rights and benefits*

UNITED STATES CODE, TITLE I

7 *Definition of marriage, spouse*

UNITED STATES CODE, TITLE 26

105 *Self-insured medical reimbursement plan; definition of highly compensated individual*

4980B *COBRA continuation coverage*

4980H *Penalty for noncompliance with employer-provided health care requirements*

Legal Reference: (continued next page)

(Ref. F 4.3)

HEALTH AND WELFARE BENEFITS (continued)

5000A Minimum essential coverage
6056 Report of health coverage provided to employees
6432 COBRA premium assistance
UNITED STATES CODE, TITLE 29
1161-1168 COBRA continuation coverage
UNITED STATES CODE, TITLE 42
300gg-300gg95 Patient Protection and Affordable Care Act, especially:
300gg-16 Group health plan; nondiscrimination in favor of highly compensated individuals
1395-1395g Medicare benefits
CODE OF FEDERAL REGULATIONS, TITLE 26
54.4980B-1-54.4980B-10 COBRA continuation coverage
54.4980h-1-54.4980H-6 Patient Protection and Affordable Care Act
1.105-11 Self-insured medical reimbursement plan
CODE OF FEDERAL REGULATIONS, TITLE 45
164.500-164.534 Health Insurance Portability and Accountability Act (HIPAA)

Management Resources:

CALIFORNIA SCHOOL BOARDS ASSOCIATION PUBLICATIONS
Health Policy: Implications of Covered California for School Boards, District and Personnel, Governance Brief, January 2013
INTERNAL REVENUE SERVICE NOTES
2011-1 Affordable Care Act Nondiscrimination Provisions Applicable to Insured Group Health Plans

U.S. DEPARTMENT OF TREASURY PUBLICATIONS
Fact Sheet: Final Regulations Implementing Employer Shared Responsibility Under the Affordable Care Act (ACA) for 2015
WEB SITES
CSBA: <http://www.csba.org>
California Employment Development Department: <http://www.edd.ca.gov>
Internal Revenue Service: <http://www.irs.gov>
U.S. Department of Health and Human Services, Centers for Medicare and Medicaid Services: <http://www.cms.hhs.gov>
U.S. Department of Labor: <http://www.dol.gov>

Policy
adopted: July 14, 1999
revised: August 26, 2015
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted by: Derek Harris
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5148.2(a)

BEFORE/AFTER SCHOOL PROGRAMS

The Board of Education desires to provide ~~before school and/or~~ after-school enrichment programs that support the regular education program and provide safe, ~~constructive~~ alternatives for students. In order to increase academic achievement of participating students, the content of such programs shall be ~~aligned~~ **coordinated** with the District's vision and goals for student learning, its curriculum, and District and State academic standards ~~and shall be integrated with other learning support activities.~~

- (cf. 0000 – Vision)*
- (cf. 0200 – Goals for the School District)*
- (cf. 5147 – Dropout Prevention)*
- (cf. 5148 – Child Care and Development)*
- (cf. 6011 – Academic Standards)*
- (cf. 6162.52 – High School Exit Examination)*
- (cf. 6176 – Weekend/Saturday Classes)*
- (cf. 6177 – Summer School)*
- (cf. 6179 – Supplemental Instruction)*

The District's program shall be planned through a collaborative process that includes parent/guardians, students, and representatives of participating schools, community organization, and, if appropriate, the private sector. (Education Code 8422, 8482.5)

- (cf. 1020 – Youth Services)*
- (cf. 1400 – Relations Between Other Governmental Agencies and the Schools)*
- (cf. 1700 – Relations Between Private Industry and the Schools)*
- (cf. 6020 – Parent Involvement)*

The establishment of any program at a District school shall be approved by the Board of Education, ~~and the principal of each participating school including participation fees, if any.~~
(Education Code 8421, 8482.3)

The Superintendent or designee shall ensure that all staff who directly supervise students in the District's after-school program possess appropriate knowledge and experience. As needed, staff and volunteers shall receive ongoing training related to their job responsibilities. (Education Code 8483.4)

(Ref. F 5.1)

BEFORE/AFTER SCHOOL PROGRAMS (continued)

- (cf. 1240 – Volunteer Assistance)*
- (cf. 4131 – Staff Development)*
- (cf. 4222 – Teacher Aides/Paraprofessional)*
- (cf. 4231 – Staff Development)*
- (cf. 4331 – Staff Development)*

~~Before/After School~~ **The programs may shall include academic ~~or~~ and enrichment elements ~~or~~ both in accordance with law and administrative regulation. In addition, the program may include support services that reinforce the educational component and promote student health and well-being. Programs using After School Education and Safety (ASES) Program funding shall provide all components required by law.**

- (cf. 0450 – Comprehensive Safety Plan)*
- (cf. 3550 – Food Service/Child Nutrition Program)*
- (cf. 5030 – Student Wellness)*
- (cf. 5131.6 – Alcohol and Other Drugs)*
- (cf. 6020 – Parent Involvement)*
- (cf. 6142.3 – Civic Education)*
- (cf. 6142.7 – Physical Education and Activity)*
- (cf. 6164.2 – Counseling/Guidance Services)*

No fee shall be charged for participation in the program.

The Board and the Superintendent or designee shall monitor student participation rates and shall identify **multiple** measures that shall be used to ~~determine~~ **evaluate** program effectiveness. ~~Such measures may include, but are not limited to, as~~ **student outcome-based data; on academic performance, attendance, and positive behavioral changes program self-assessments; feedback from staff, participating students, and parents/guardians; and observation of program activities.**

- (cf. 0500 – Accountability)*

Every three years, the program shall review its after-school program plan, including program goals, program content, and outcome measures. Documentation of the program plan shall be maintained for a minimum of five years. (Education Code 8482.3)

- (cf. 3580 – District Records)*

BEFORE/AFTER SCHOOL PROGRAMS (continued)

~~The Superintendent shall develop regulations aligned to Education Codes 8482-8484.6 to guide participation of sites in the After School Education and Safety (ASES) Program and ensure application assurances are met.~~

Legal Reference:

EDUCATION CODE

8263 Eligibility and priorities for subsidized child development services

8263.4 Enrollment of students ages 11-12 years

8273.1 Family fees, exemptions

8350-8359.1 Programs for CalWORKS recipients

8360-8370 Personnel qualifications

8420-8428 21st Century After-School Program for Teens

~~*8460-8480 School-age community child-care services*~~

8482-8484.6 After School Education and Safety Program

8484.7-8484.9 21st Century community learning centers

~~*8488.5-8489.9 Six by Six before and after school program*~~

8490-8490.7 Distinguished After School Health Recognition Program

17264 New construction; accommodation of before- and after-school programs

35021.3 After-school physical recreation instructors

45125 Criminal record check

45330 Paraprofessionals; instructional aides

49024 Criminal background check; Activity Supervisor Clearance Certificate

49430-49436 Nutrition standards

49553 Free or reduced-price meals

69530-69547.9 Cal Grant program

UNITED STATES CODE, TITLE 20

6414 Title I schoolwide programs

6319 Program improvement

7171-7176 21st Century community learning centers

UNITED STATES CODE, TITLE 42

1766-1766a Child and Adult Care Food Program

CODE OF FEDERAL REGULATIONS, TITLE 7

226.17 Nutrition Standards

Management Resources:

CSBA ADVISORIES

~~*Proposition 49: new Funding for Before and After School Programs, July 2006*~~

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

A Crosswalk Between the Quality Standards for Expanded Learning and Program Quality Assessment Tools, 2014

Quality Standards for Expanded Learning in California: Creating and Implementing a Shared Vision of Quality, 2014

Management Resources continued: (see next page)

(Ref. F 5.3)

BEFORE/AFTER SCHOOL PROGRAMS (continued)

California After School Physical Activity Guidelines, 2009

21st Century High School After School Safety and Enrichment for Teens (ASSETS) Program Evaluation Guidebook 2005-06, July 2006

COUNCIL OF CHIEF STATE SCHOOL OFFICERS (CCSSO) PUBLICATIONS

Using NCLB Funds to Support Extended Learning Time: Opportunities for Afterschool Programs, August 2005

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Building and Sustaining After-School Programs: Successful Practices in School Board Leadership, 2005

U.S. DEPARTMENT OF EDUCATION NON REGULATORY GUIDANCE

21st Century Community Learning Centers, February 2003

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

21st Century Community Learning Centers, Nonregulatory Guidance, February 2003

After-School Programs: Keeping Children Safe and Smart, June 2000

WEB SITES:

CSBA: <http://www.csba.org>

Academy for Educational Dev., Promising Practices in Afterschool: <http://www.afterschool.org>

California Dept. of Education, After School Partnerships Office: <http://www.cde.ca.gov.ls.ba>

California Healthy Kids Survey: <https://chks.wested.org>

California School-Age Consortium: <http://calsac.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

Partnership for Children and Youth: <http://partnerforchildren.org>

U.S. Department of Agriculture: <http://www.fns.usda.gov/cnd/care/afterschool.htm>

U.S. Department of Education: <http://www.ed.gov>

Children Now: <http://www.childrennow.org>

Council of Chief State School Officers: <http://www.ccsso.org>

National School Boards Assoc., Extended Day Learning Opportunities Program: <http://www.nsba.org/edlo>

Policy
adopted: July 12, 2006
revised: May 9, 2007
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted by: Jinane Annous, Ed.D.
Reviewed and Presented for Board Action: Cuauhtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

Business and Noninstructional Operations

BP 3555(a)

NUTRITION PROGRAM COMPLIANCE

The Board of Education recognizes the District's responsibility to comply with state and federal nondiscrimination laws as they apply to the District's nutrition programs. The District shall not deny any individual the benefits or service of any nutrition program or discriminate against him/her ~~because of his/her race, color, national origin, gender, sex, sexual orientation, disability, or any other~~ on any basis prohibited by law, ~~in its implementation of such a program.~~

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 3552 - Summer Meal Program)
(cf. 3553 - Free and Reduced Price Meals)
(cf. 5030 - Student Wellness)

Coordinator

The Board designates the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as **the District's civil rights coordinator** ~~of the District's efforts to comply to ensure compliance~~ with the laws governing its nutrition programs and to investigate any related complaints. ~~Any complaint concerning the District's nutrition programs shall be investigated using the process identified in the section entitled "Procedures" in the District's AR 1312.3 - Uniform Complaint Procedures.~~

(cf. 1312.3 - Uniform Complaint Procedures)

~~The coordinator shall provide training on the laws, regulations, procedures, and directives related to the District's nutrition programs to District employees involved in administering them. The coordinator also shall develop procedures and systems that do not restrict the participation of individuals in the District's nutrition programs, based on their race, ethnicity, or disability, and that prevent District employees from incorrectly denying the applications for participation submitted by such individuals.~~

(Ref. F 6.1)

NUTRITION PROGRAM COMPLIANCE (continued)

~~The coordinator shall develop and maintain a system for collecting racial and ethnic data of participants in the District's nutrition programs and shall, at least annually, report to the Board on whether the District's nutrition programs are effectively reaching eligible individuals and whether and where additional outreach may be needed.~~

~~(cf. 5022—Students and Family Privacy Rights)~~

~~(cf. 5125—Student Records)~~

~~When a significant number of participants or potential participants in the District's nutrition programs are only non-English speakers, the coordinator shall make an appropriate language translation available.~~

~~(cf. 5020—Parent Rights and Responsibilities)~~

~~(cf. 6020—Parent Involvement)~~

~~(cf. 6174—English Language Learners)~~

~~The coordinator also shall ensure that the District's nutrition programs accommodate the special dietary needs of any individual with a disability who has on file a medical statement that restricts his/her diet because of his/her disability.~~

~~(cf. 5141.27—Food Allergies/Special Dietary Needs)~~

~~(cf. 6159—Individualized Education Program)~~

~~(cf. 6164.6—Identification and Education Under Section 504)~~

The responsibilities of the compliance officer/coordinator include, but are not limited to:

- 1. Providing the name of the civil rights coordinator, Section 504 coordinator, and Title IX coordinator, if different from the civil rights coordinator, to the California Department of Education and other interested parties**

~~(cf. 6164.6—Identification and Education Under Section 504)~~

- 2. Annually providing mandatory civil rights training to all frontline staff who interact with program applicants or participants and to those who supervise frontline staff**

The subject matter of such training shall include, but not be limited to, collection and use of data, effective public notification systems, complaint procedures, compliance review techniques, resolution of noncompliance, requirements for

NUTRITION PROGRAM COMPLIANCE (continued)

reasonable accommodation of persons with disabilities, requirements for language assistance, conflict resolution, and customer service.

- 3. Establishing admission and enrollment procedures that do not restrict enrollment of students on the basis of race, ethnicity, national origin, or disability, including preventing staff from incorrectly denying applications and ensuring that such persons have equal access to all programs**

(cf. 6159 – Individualized Education Program)

- 4. Sending a public release announcing the availability of the child nutrition programs and/or changes in the programs to public media and to community and grassroots organizations that interact directly with eligible or potentially eligible participants**
- 5. Communicating the program’s nondiscrimination policy and applicable complaint procedures, as provided in the section “Notifications” below**
- 6. Providing appropriate translation services when a significant number of persons in the surrounding population have limited English proficiency**
- 7. Ensuring that every part of a facility is accessible to and usable by persons with disabilities and that participants with disabilities are not excluded from the benefits or services due in inaccessibility of facilities**
- 8. Ensuring that special meals are made available to participants with disabilities who have a medical statement on file documenting that their disability restricts their diet**

(cf. 5141.27 – Food Allergies/Special Dietary Needs)

- 9. Implementing procedures to process and resolve civil rights (discrimination) complaints and program-related complaints, including maintaining a complaint log and working with the appropriate person to resolve any complaint**
- 10. Developing a method, which preferably uses self-identification or self-reporting, to collect racial and ethnic data for potentially eligible populations, applicants, and participants**

(cf. 5022 – Students and Family Privacy Rights)

(Ref. F 6.3)

NUTRITION PROGRAM COMPLIANCE (continued)

(cf. 5125 – Student Records)

Notifications

The ~~coordinator shall ensure that the~~ U.S. Department of Agriculture’s (USDA) “And Justice for All” ~~civil rights poster or other approved Nutrition Programs Civil Rights posters are a~~ **substitute poster approved by the USDA’s Food and Nutrition Service shall be displayed** in areas visible to the District’s nutrition program participants, such as food service areas and school offices.

~~Annually, the coordinator shall notify all students, parent/guardians, and employees of program requirements and the procedures for filing a complaint, through the District’s usual means of notification.~~ **The coordinator shall notify the public, all program applicants, participants, and potentially eligible persons of their program rights and responsibilities and steps necessary for participation. Applicants, participants, and the public also shall be advised of their right to file a complaint, how to file a complaint, the complaint procedures, and that a complaint may be filed anonymously or by a third party.**

~~(cf. 4112.9/4212.9/4312.9 – Employee Notifications)~~
(cf. 5145.6 - Parental Notifications)

In addition, ~~the coordinator shall ensure that every informational release, publication, or poster concerning the District’s nutrition programs and/or activities includes,~~ **all forms of communication available to the public regarding program availability shall contain, in a prominent location, the following statement:**

~~“In accordance with federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, sex, age, religion, political beliefs, or disability. In addition, California law prohibits discrimination on any basis identified in Government Code 12940.~~

~~To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800)795-3272 (voice) or (202)720-6382 (TTY). USDA is an equal opportunity provider and employer.”~~

NUTRITION PROGRAM COMPLIANCE (continued)

“In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;**
- (2) fax: (202) 690-7442; or**
- (3) email: program.intake@usda.gov.**

This institution is an equal opportunity provider.

Forms of communication requiring this nondiscrimination statement include, but are not limited to, web sites, public information releases, publications, and posters, but exclude menus. The nondiscrimination statement need not be included on every page of program information on the District’s or school’s web site, but the statement or a link to the statement shall be included on the home page of the program information.

NUTRITION PROGRAM COMPLIANCE (continued)

~~However, if the document is no more than one page and there is no room to print the full nondiscrimination statement, the District may instead use the statement~~ **A short version of the nondiscrimination statement, stating “This institution is an equal opportunity provider,” may be used on pamphlets, brochures, and flyers in the same print size as the rest of the text.**

Complaints

Any complaint concerning the District’s nutrition programs shall be investigated using the process identified in AR 1312.3 – Uniform Complaint Procedures.

(cf. 1312.3 – Uniform Complaint Procedures)

When a complaint **alleging discrimination of the basis of race, color, national origin, sex, age, or disability** is unresolved at the District level, the coordinator shall notify the complainant of the option to contact and/or forward his/her complaint to one of the following agencies:

1. Child Nutrition Program Civil Rights and Program Complaint Coordinator, California Department of Education, Nutrition Services Division, 1430 N Street, Room ~~1500~~**4503**, Sacramento, CA 95814-2342 or call ~~(916)445-0850~~ **(916) 323-8531** or (800)952-5609
- ~~2. Office of Civil Rights, USDA, Western Region, 90 Seventh Street, Suite 10-100, San Francisco, CA 94103 or call (415)705-1336 or fax (415)705-1364 or email Joe.Torres@fns.usda.gov~~
- ~~32.~~ **USDA, Director, Office of Civil Rights, U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410 or call (800)795-3272 or (202)720-6382 (TTY) (866) 632-9992, (800) 877-8339 (Federal Relay Service – English), (800) 845-6136 (Federal Relay Service – Spanish), fax (202) 690-7442, or email program.intake.usda.gov.**

NUTRITION PROGRAM COMPLIANCE (continued)*Legal Reference:*EDUCATION CODE*200-262.4 Prohibition of discrimination**48985 Notices to parents in language other than English**49060-49079 Student records**49490-49590 Child nutrition programs*PENAL CODE*422.55 ~~Definition of hate crime~~**422.6 Interference with constitutional right or privilege*CODE OF REGULATIONS, TITLE 5*3080 Application of section**4600-4687 Uniform complaint procedures**4900-4965 Nondiscrimination in elementary and secondary education programs*UNITED STATES CODE, TITLE 20*1400-1482 Individuals with Disabilities in Education Act**1681-1688 Discrimination based on sex or blindness, Title IX*UNITED STATES CODE, TITLE 29*794 Section 504 of the Rehabilitation Act of 1973*UNITED STATES CODE, TITLE 42*2000d-2000d-7 Title VI, Civil Rights Act of 1964**2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended**2000h-2000h-6 Title IX**12101-12213 Americans with Disabilities Act*CODE OF FEDERAL REGULATIONS, TITLE 7*210.23 National School Lunch Program, District responsibilities**215.7 Special Milk Program, requirements for participation**215.14 Special Milk Program, nondiscrimination**220.7 School Breakfast Program, requirements for participation**225.3 Summer Food Service Program, administration**225.7 Summer Food Service Program, program monitoring*CODE OF FEDERAL REGULATIONS, TITLE 28*35.101-35.190 Americans with Disabilities Act**36.303 Auxiliary aids and services*CODE OF FEDERAL REGULATION, TITLE 34*100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI**104.1-104.39 Section 504 of the Rehabilitation Act of 1973**106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:**106.9 Dissemination of policy*

NUTRITION PROGRAM COMPLIANCE (continued)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

CALIFORNIA DEPARTMENT OF EDUCATION, NUTRITION SERVICES DIVISION PUBLICATIONS

Civil Rights and Complaint Procedures for the U.S. Department of Agriculture Child Nutrition Programs, March 2010 November 2015

U.S. DEPARTMENT OF AGRICULTURE, FOOD AND NUTRITION SERVICE PUBLICATIONS

Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1, November 2005

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Protecting Students from Harassment and Hate Crime, January 1999

Notice of Non-Discrimination, January 1999 August 2010

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

U.S. Department of Agriculture, Food and Nutrition Services: <http://www.fns.usda.gov>

U.S. Department of Agriculture, Office for Civil Rights : <http://www.ascr.usda.gov>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

Policy
adopted: August 21, 2011
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted by: Mohammad Z. Islam
Reviewed and Presented for Board Action: Cuauhtémoc Avila, Ed.D.



RIALTO UNIFIED SCHOOL DISTRICT

Management, Supervisory and Confidential Personnel

BP 4331(a)

STAFF DEVELOPMENT

The Board of Education recognizes that professional development enhances employee effectiveness and contributes to personal growth. Staff development for administrative and supervisory personnel shall be designed to guide institutional improvement, build leadership skills, and enhance overall management efficiency.

(cf. 4119.21/4219.21/4319.21 - Professional Standards)

The Superintendent or designee shall develop a plan for administrator support and development activities that is based on a systematic assessment of the needs of District students and staff and is aligned to the District's vision, goals, local control and accountability plan, and other comprehensive plans.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0420 - School Plans/Site Councils)

(cf. 0420.1 - School-Based Program Coordination)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 0520.2 - Title I Program Improvement Schools)

(cf. 0520.3 - Title I Program Improvement Districts)

(cf. 0520.4 - Quality Education Investment Schools)

The District's staff development program for District and school administrators may include, but is not limited to, the following topics:

1. Personnel management, including best practices on hiring, recruitment, assignment, and retention of staff

(cf. 4111/4211/4311 - Recruitment and Selection)

(cf. 4112.24 - Teacher Qualifications Under the No Child Left Behind Act)

(cf. 4113 - Assignment)

2. Effective fiscal management and accountability practices

(cf. 3100 - Budget)

(cf. 3460 - Financial Reports and Accountability)

(Ref. F 7.1)

STAFF DEVELOPMENT (continued)

3. Academic standards and standards-aligned curriculum and instructional materials

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

4. Leadership training to improve the academic achievement of all students, including capacity building in pedagogies of learning, instructional strategies that meet the varied learning needs of students, and student motivation

5. The use of student assessments, including analysis of disaggregated assessment results to identify needs and progress of student subgroups

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

(cf. 6162.52 - High School Exit Examination)

6. The use of technology to improve student performance and District operations

(cf. 0440 - District Technology Plan)

7. Creation of safe and inclusive school environments

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5137 - Positive School Climate)

8. Parental involvement and community collaboration

(cf. 1240 - Volunteer Assistance)

(cf. 6020 - Parent Involvement)

9. Employee relations

10. Effective school and District planning processes

The District's staff evaluation process may be used to recommend additional staff development for individual employees.

STAFF DEVELOPMENT (continued)

(cf. 4315 - Evaluation/Supervision)

The Superintendent or designee shall evaluate the benefit to staff and students of professional development activities.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

44681-44689.2 Administrator training and evaluation

52060-52077 Local control and accountability plan

Management Resources:

WESTED AND ASSOCIATION OF CALIFORNIA SCHOOL ADMINISTRATORS PUBLICATIONS

California Professional Standards for Educational Leaders, 2001

WEB SITES

Association of California School Administrators: <http://www.acsa.org>

California Department of Education: <http://www.cde.ca.gov>

California School Leadership Academy: <http://www.csla.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

WestEd: <http://www.wested.org>

**Policy
approved:**

**RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California**

Submitted by: Rhea McIver Gibbs and Rhonda Kramer

Reviewed and Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. F 7.3)



RIALTO UNIFIED SCHOOL DISTRICT

Students

BP 5126(a)

AWARDS FOR ACHIEVEMENT

The Board of Education encourages excellence as a goal for all students and wishes to publicly recognize students for exemplary achievement in academic, athletic, extracurricular, or community service activities.

(cf. 5121 – Grades/Evaluation of Student Achievement)

(cf. 5127 – Graduation Ceremonies and Activities)

(cf. 6142.4 – Service Learning/Community Service Classes)

District/School Awards

Student awards may include verbal recognition, a letter, a certificate, a Board resolution, public ceremony, trophy, gift, plaque, or cash gift.

The Superintendent or designee shall develop criteria for the selection of student award recipients.

Golden State Seal Merit Diploma

At graduation from high school, special recognition shall be awarded to those students whose academic achievements in core curriculum areas have been outstanding.

The Superintendent or designee shall identify high school students who have demonstrated mastery of the high school curriculum qualifying them for the Golden State Seal Merit Diploma. (Education Code 51454)

(cf. 6162.51 – Standardized Testing and Reporting Program)

Biliteracy Award

The district shall present the State Seal of Biliteracy to each graduating high school student who has attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. (Education Code 51460-51464)

(cf. 6142.2 – World/Foreign Language Instruction)

(cf. 6174 – Education for English Language Learners)

(Ref. F 8.1)

AWARDS FOR ACHIEVEMENT (continued)

~~In order to affirm the value of bilingualism and encourage students' enrollment in world language programs, the Superintendent or designee may present awards at appropriate grade levels to recognize the pursuit and/or attainment of grade-level proficiency in one or more languages in addition to English.~~

Scholarship Fund

The Board ~~may~~ **shall establish and** maintain a scholarship fund which may be used to provide scholarships, **or grants-in-aid to bona fide organizations,** ~~to~~ students or graduates of district schools. (Education Code 35310, 35315)

(cf. 1260 – Educational Foundation)
(cf. 3290 – Gifts, Grants and Bequests)

The district's scholarship fund shall be administered by a district committee composed of Board members, the Superintendent, and such other community, staff, administrative, and/or student representatives as determined by the Board. (Education Code 35310)

The Board shall select its own representatives to the committee. Staff, community, and/or student representatives shall be selected by the Superintendent. Members of this committee shall serve two-year terms.

(cf. 1220 – Citizen Advisory Committees)
(cf. 9140 – Board Representatives)

The committee may accept gifts, donations, and bequests made for the purposes of the fund and may prescribe conditions or restrictions on these gifts and bequests. If the donor imposes any conditions, the committee shall review the conditions and make a recommendation to the Board as to the compatibility of such conditions with the intent and purpose of the fund. The Board may prohibit the committee from accepting any donation under conditions it finds incompatible with the fund's intents and purposes. (Education Code 35313)

The Superintendent or designee shall report to the Board at least annually regarding the status and activity of the fund. (Education Code 35319)

Legal Reference: (see next page)

(Ref. F 8.2)

AWARDS FOR ACHIEVEMENT (continued)

Legal Reference:

EDUCATION CODE

220 Nondiscrimination

35160 Authority of governing boards

35310-35319 Scholarship and loan funds

44015 Awards to employees and students

51243-51245 Credit for private school foreign language instruction

51450-51455 Golden State Seal Merit Diploma

51460-51464 State Seal of Bilingual

52164.1 Assessment of English language skills of English learners

CODE OF REGULATIONS, TITLE 5

876 Golden State Seal Merit Diploma

1632 Credit for private school foreign language instruction

11510-11516 California English Language Development Test

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Californians Together: <http://www.californiastgether.org>

Policy
adopted: August 25, 1999
revised: August 22, 2012
revised:

RIALTO UNIFIED SCHOOL DISTRICT
Rialto, California

Submitted by: Jinane Annous, Ed.D.
Reviewed and Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. F 8.3)

G INSTRUCTION CONSENT

**WESTERN ASSOCIATION OF SCHOOLS AND COLLEGES (WASC) VISITATION
TWO-DAY MID-CYCLE AT EISENHOWER HIGH SCHOOL**

December 7, 2016

Eisenhower High School is requesting approval from the Board of Education to approve travel reimbursement to the four (4) Western Association of Schools and Colleges (WASC) visiting committee members conducting the WASC two-day mid-cycle visit from February 26-28, 2017.

The following individuals are members of the WASC Visiting Committee:

Charles Schindler
Violet Gutierrez

Renee Middleton
Stephen Drew

The purpose of the WASC Visiting Committee is to conduct the required two-day mid-cycle visit to prepare a progress report. The progress report is a concise compilation of all progress noted since the previous visit. Included in the report will be the progress made on the recommendations and critical areas for follow-up left by the previous visiting committee and any improvement in student achievement relative to the schoolwide learner outcomes and academic standards. The chairperson submits a confidential recommendation and summary statement to WASC regarding the progress made on the schoolwide critical areas for follow-up (major recommendations.) This statement should include whether additional visits, or other conditions, should be required of the school during the remainder of the current six (6) year accreditation cycle.

Travel expenses will include mileage, lodging at the Embassy Suites by Hilton Ontario Airport, and meals.

It is recommended that the Board of Education approve the travel reimbursement for four (4) Western Association of Schools and Colleges (WASC) visiting committee members conducting the WASC two-day mid-cycle visit at Eisenhower High School from February 26-28, 2017, not-to-exceed \$2,300.00, to be paid from the General Fund.

Submitted by: Scott Sparks

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. G 1.1)

DONATIONS

December 7, 2016

<u>Name of Donors</u>	<u>Location/Description</u>	<u>Amount</u>
<u>MONETARY DONATIONS</u>		
College Board	Rialto High School/ Principal's Donation Account	\$ 1,000.00
The Way Bible Fellowship	Kordyak Elementary School/ Principal's Donation Account	\$ 100.00
Ohiopyle Prints, Inc.	Eisenhower High School/ Principal's Donation Account	\$ 31.73
Shoparoo	Dollahan Elementary School/ Principal's Donation Account	\$ 260.23
Edison International	Dollahan Elementary School Principal's Donation Account	\$ 30.00

NON-MONETARY DONATIONS

Arrowhead United Way	Student Services/ One Medline 2000 Wheelchair
Rialto Municipal Soccer League	Eisenhower High School/ Eight Soccer Balls
Stater Bros. Markets	Bemis Elementary/ Four \$25.00 Stater Bros. Gift Cards
Feed the Children	Child Welfare and Attendance/ 1,214 Pounds of Disney Books for Elementary Schools 134 Pounds of School Binders and Binder Inserts for Middle Schools and High Schools
Santa Claus, Inc.	Child Welfare and Attendance/ 30 Boxes of Bed Sheets 2,400 Pairs of Sketcher Bobs for Clothing Tree and RUSD Students

It is recommended that the Board of Education accept the listed donations from College Board, The Way Bible Fellowship, Ohioyle Prints, Inc., Shoparoo, Edison International, Arrowhead United Way, Rialto Municipal Soccer League, Stater Bros. Markets, Feed the Children, and Santa Claus, Inc. and request that a letter of appreciation be sent to the donors.

District Summary

Monetary Donations – December 7, 2016

\$ 1,421.96

Donations – Fiscal Year-To-Date

\$ 22,362.64

Submitted by: Mohammad Z. Islam

Reviewed by and Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 2.2)

**APPROVAL TO PURCHASE
INFORMATION TECHNOLOGY GOODS AND SERVICES
PURSUANT TO PUBLIC CONTRACT CODE 20118
FISCAL YEAR 2016-2017**

December 7, 2016

Authorization of the Board of Education is required to purchase from the following Contracts pursuant to Public Contract Code 20118. The following contracts will allow the District to purchase information technology goods and services for the Fiscal Year 2016-2017 without going out to formal bid, thereby taking advantage of the same terms and conditions of the contract and their competitive pricing structure.

California Multiple Award Schedule (CMAS)	Contract # 3-13-84-0006C, Supplement No.1 Apple Valley Communications for the Purchase of Information Technology Goods & Services
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California Multiple Award Schedule (CMAS)	Contract # 3-16-84-0006D Apple Valley Communications for the Purchase of Information Technology Goods & Services
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California Multiple Award Schedule (CMAS)	Contract # 3-16-70-2186E Apple Valley Communications for the Purchase of Information Technology Goods & Services
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It is recommended that the Board of Education approve to purchase information technology goods and services, pursuant to Public Contract Code 20118, for the Fiscal Year 2016-2017 from California Multiple Award Schedule (CMAS) Contract #3-13-84-0006C, Supplement No.1, Contract #3-16-84-0006D, and Contract #3-16-70-2186E, to be paid from the General Fund and/or categorical funds.

Submitted by: Daniel Distrola
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 3.1)

**AGREEMENT WITH
BOWIE, ARNESON, WILES & GIANNONE**

December 7, 2016

Renaissance Specific Plan Project and Lytle Creek Specific Plan Project are the two major development projects within the District. Both projects have identified open areas for the future elementary schools and/or K-8 schools in the development area. Legal advice is necessary to interface with major developers regarding school facility mitigation agreements, funding of school facilities including, land acquisition, new school construction, and possible joint use agreements and construction with the City of Rialto concerning the adjoining proposed public parks.

Bowie, Arneson, Wiles & Giannone was founded in 1973 and is one of the leading law firms that provides legal services to school districts, water districts, and other special districts in California. Among various services, this firm has a great deal of expertise in the area of developer mitigation, joint use agreements, real property matters, and school fees.

Legal services shall be billed at the contracted rate as follows:

Partners	\$245.00 per hour
Senior Associates	\$213.00 per hour
Associates	\$208.00 per hour
Law Clerk	\$125.00 per hour
Paralegal	\$ 78.00 per hour

It is recommended that the Board of Education approve an agreement with the law firm of Bowie, Arneson, Wiles & Giannone to assist with matters of facilities mitigation, planning and construction in general that covers negotiation of facilities mitigation with the developers in the Renaissance Specific Plan Project and Lytle Creek Specific Plan Project. Legal services will be requested only as needed for a total cost not-to-exceed \$35,000.00 per year, to be paid from Fund 25, Capital Facilities Fund.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 4.1)

**AGREEMENT WITH
PF VISION, INC.**

December 7, 2016

As a requirement of the Division of the State Architect (DSA), an Inspector of Record (IOR) must be contracted directly with the District to review the plans/specifications and oversee construction of public school facilities. The IOR must verify that the plans, specifications, and actual construction are in compliance with the DSA-approved construction plans, requirements, and standards for Structural Safety, Fire/Life Safety, and Access Compliance.

The District is in need of a Division of State Architect (DSA) Inspector for the Eisenhower High School Stadium Buildings and Performing Arts Theater project. The project has been classified by the DSA as a Class 1 project.

Facilities Planning invited proposals from four (4) inspection firms from the Board pre-approved pool of consultants for Measure Y projects. PF Vision, Inc. is recommended for the project, and they have worked on various Measure Y projects for the District in recent years.

The fee schedule for the project is \$64.00 per hour for a Class 1 inspector to perform inspection services. The total proposed estimated fee, based on the duration of construction, is not-to-exceed \$210,000.00.

Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate.

It is recommended that the Board of Education approve an agreement with PF Vision, Inc., to provide Division of the State Architect inspection services for the Eisenhower High School Stadium Buildings and Performing Arts Theater project at the rate of \$64.00 per hour for a Class 1 Inspector for an estimated total cost not-to-exceed \$210,000.00. Overtime and Saturday services will be paid at one and one-half times the normal rate, and Sunday services will be billed at two times the normal rate, to be paid from Fund 21, Measure Y Series "C", General Obligation Bond Funds.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented For Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 5.1)

**APPROVAL TO PURCHASE AND/OR LEASE SHADE SHELTERS
PURSUANT TO PUBLIC CONTRACT CODE 20118
FISCAL YEAR 2016/2017**

December 7, 2016

Authorization from the Board of Education is required to purchase from the bids of other governmental agencies pursuant to Public Contract Code 20118. The following bid will allow the District to purchase and/or lease shade shelters without going out to formal bid, thereby taking advantage of the same terms and conditions of the contract and its competitive pricing structure. Accepting the bid will also allow the District to employ all services listed in the bid contracts including, but not limited to, transporting, delivery, installation, and finishes relevant to the complete services for the purchase.

Fullerton Joint Union High School District
Bid Pack 1516-15
Shade Structures Brand DSA Preapproved Fabric Shade Structures
Shade Structures, Inc.

It is recommended that the Board of Education approve the piggyback purchase and/or lease of shade shelters from Fullerton Joint Union High School District, Bid Pack 1516-15 for the Fiscal Year 2016-2017, per Public Contract Code 20118, to be paid from Fund 01, the General Fund and/or Fund 25, Capital Facilities Fund.

Submitted by: Iris Chu
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref H 6.1)

**RATIFY AN AGREEMENT WITH
PATHWAYS 2 SPEECH**

December 7, 2016

The Special Education Department is requesting the Board of Education ratify an agreement with Pathways 2 Speech to provide compensatory Auditory Verbal Therapy (AVT) services to Student No. 165463 for the 2016-2017 school year per settlement agreement effective August 13, 2016.

It is recommended that the Board of Education ratify an agreement between Rialto Unified School District and Pathways 2 Speech to provide compensatory Auditory Verbal Therapy (AVT) services to Student No. 165463 for the 2016-2017 school year per settlement agreement effective August 13, 2016, at a total cost not-to-exceed \$12,200.00, to be paid from the General Fund.

Submitted by: Paulette Koss, Ed.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 7.1)

**RATIFY AN AGREEMENT WITH
SPEECH BANANAS, INC.**

December 7, 2016

The Special Education Department is requesting the Board of Education ratify an agreement with Speech Bananas, Inc., to provide Auditory Verbal Therapy (AVT) services for the 2016-2017 school year and Extended School Year (ESY), effective August 14, 2016 through July 30, 2017.

It is recommended that the Board of Education ratify an agreement with Speech Bananas, Inc., to provide Auditory Verbal Therapy (AVT) services for the 2016-2017 school year and Extended School Year (ESY), effective August 14, 2016 through July 30, 2017, at a total cost not-to-exceed \$10,800.00, to be paid from the General Fund.

Submitted by: Paulette Koss, Ed.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 8.1)

**AGREEMENT WITH
BRANDMAN UNIVERSITY**

December 7, 2016

Personnel Services requests the Board of Education approve agreement with Brandman University to provide fieldwork, education and training for student teachers, counselors, psychologists and administrators. Students enrolled in these programs at Brandman University will gain experience with mentors in their specialized fields at the Rialto Unified School District.

This agreement will offer an opportunity for students enrolled in these programs at Brandman University to gain experience and to further their education toward becoming effective future teachers, counselors, psychologists or administrators with guidance from experienced mentors.

It is recommended that the Board of Education approve an agreement with Brandman University for mentoring opportunities for students in their respective programs effective December 8, 2016 through October 18, 2019, at no cost to the District.

Submitted by: Rhonda Kramer
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 9.1)

**RATIFY AN AGREEMENT WITH
CALIFORNIA STATE UNIVERSITY, NORTHRIDGE**

December 7, 2016

Personnel Services requests the Board of Education ratify an agreement with California State University, Northridge, to provide clinical fieldwork, education and training for student speech language pathologists and speech language pathology assistants. Students enrolled in these programs at California State University, Northridge, will gain experience with mentors in their specialized fields at the Rialto Unified School District.

This agreement will offer an opportunity for students enrolled in these programs at California State University, Northridge, to gain experience and to further their education towards becoming effective speech language pathologists or speech language pathology assistants with guidance from experienced mentors.

It is recommended that the Board of Education ratify an agreement with California State University, Northridge, for mentoring opportunities for speech language pathologists or speech language pathology assistant students in this program effective November 17, 2016 through November 16, 2019, at no cost to the District.

Submitted by: Rhonda Kramer and Rhea McIver Gibbs
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 10.1)

**RATIFY AN AGREEMENT WITH
BRANDMAN UNIVERSITY**

December 7, 2016

Personnel Services requests the Board of Education ratify an agreement with Brandman University to provide education and training for intern teachers. Intern teachers enrolled in the program at Brandman University will gain experience with teachers at the Rialto Unified School District.

This agreement will offer an opportunity for intern teachers to further their education towards becoming effective teachers with guidance from experienced mentors.

It is recommended that the Board of Education ratify an agreement with Brandman University for opportunities for intern teachers effective October 19, 2016 through October 18, 2019, at no cost to the District.

Submitted by: Rhonda Kramer
Reviewed by: Mohammad Z. Islam
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 11.1)

SCHOOL-CONNECTED ORGANIZATIONS

December 7, 2016

In accordance with Board Policy (BP 1230) and Administrative Regulation (AR 1230), the Board of Education must authorize school-connected organizations such as Parent Teacher Associations (PTA), Parent Teacher Organizations (PTO), and Booster Clubs that desire to raise money to benefit District students. Organizations proposing to establish a school-connected organization shall submit a request to the Board of Education for authorization to operate at the school.

The following organizations have submitted the required documentation to the District for Board approval:

Frisbie Middle School Parent Teacher Organization (PTO)

It is recommended that the Board of Education approve the Frisbie Middle School Parent Teacher Organization (PTO) school-connected organization for the 2016-2017 school year.

Submitted by: Diane Romo

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 12.1)

AGREEMENT WITH TWINING CONSULTING

December 7, 2016

A certified testing laboratory is required on any construction project that requires Division of the State Architect (DSA) approval. The testing laboratory must be employed directly by the School District per Section 4-335 (b) of Title 24, Part 1, to perform geotechnical tests, material tests, and inspection services as prescribed in the DSA Form SSS 103-1. The testing laboratory acts under the direction of the District, coordinates with the DSA Inspector in the field, and produces testing reports which shall be subject to DSA approval.

The District is in need of a certified testing laboratory for the Eisenhower High School Stadium Building and Performing Arts Theater projects.

Facilities Planning invited proposals from three (3) testing inspection firms from the Board pre-approved pool of consultants for Measure Y projects. After review with the project architect and construction manager, Twining Consulting is recommended as the certified testing laboratory for the Eisenhower High School Stadium Building and Performing Arts Theater projects. The proposed fee is not-to-exceed \$69,078.00 for the Stadium Reconstruction Project and not-to-exceed \$157,244.00 for the Performing Arts Theater Project.

It is recommended that the Board of Education approve an agreement with Twining Consulting to provide soil tests, material tests, and special inspection services for the Eisenhower High School Stadium Building and Performing Arts Theater projects for a cost not-to-exceed \$69,078.00 for the Stadium Reconstruction Project and a cost not-to-exceed \$157,244.00 for the Performing Arts Theater Project, to be paid from Fund 21, Measure Y Series "C", General Obligation Bond Funds.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented For Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 13.1)

**AGREEMENT WITH
HOLLAR SPEECH & LANGUAGE**

December 7, 2016

The Special Education Department is requesting the Board of Education approve an agreement with Hollar Speech & Language to complete an Individual Education Evaluation (IEE) in the area of Speech & Language per settlement agreement for Student No. 1316293, to be completed by the end of 2016-2017 school year.

It is recommended that the Board of Education approve an agreement with Hollar Speech & Language to complete an Individual Education Evaluation (IEE) in the area of Speech & Language per settlement agreement for Student No. 1316293, to be completed by the end of the 2016-2017 school year at a total cost not-to-exceed \$3,000.00, to be paid from the General Fund.

Submitted by: Paulette Koss, Ed.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 14.1)

**AGREEMENT WITH
LEAPS & BOUNDS PEDIATRIC THERAPY**

December 7, 2016

The Special Education Department is requesting the Board of Education approve an agreement with Leaps & Bounds Pediatric Therapy to complete an Individual Education Evaluation (IEE) in the area of Physical Therapy (PT) per settlement agreement for Student No. 1316293, to be completed by the end of 2016-2017 school year.

It is recommended that the Board of Education approve an agreement with Leaps & Bounds Pediatric Therapy to complete an Individual Education Evaluation (IEE) in the area of Physical Therapy (PT) per settlement agreement for Student No. 1316293, to be completed by the end of the 2016-2017 school year at a total cost not-to-exceed \$500.00, to be paid from the General Fund.

Submitted by: Paulette Koss, Ed.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref H 15.1)

**AGREEMENT WITH
SUSANNE SMITH ROLEY
OCCUPATIONAL THERAPY SERVICES**

December 7, 2016

The Special Education Department is requesting the Board of Education approve an agreement with Susanne Smith Roley Occupational Therapy Services to complete an Individual Education Evaluation (IEE) in the area of Occupational Therapy (OT) per settlement agreement for Student No. 1316293, to be completed by the end of the 2016-2017 school year.

It is recommended that the Board of Education approve an agreement with Susanne Smith Roley Occupational Therapy Services to complete an Individual Education Evaluation (IEE) in the area of Occupational Therapy (OT) per settlement agreement for Student No. 1316293, to be completed by the end of the 2016-2017 school year at a total cost not-to-exceed \$1,700.00, to be paid from the General Fund.

Submitted by: Paulette Koss, Ed.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. H 16.1)

I FACILITIES PLANNING CONSENT

I. FACILITIES PLANNING CONSENT ITEMS

NONE

J PERSONNEL SERVICES CONSENT

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

AVID TUTOR

Encinas Komiyama, Felicia	Rialto High School	11/15/2016	\$11.00 per hour
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CROSSING GUARD

Glover, Mary L.	Crossing Guard Educational Safety/Security	11/14/2016	\$10.00 per hour
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Glover, Sr., Anthony	Crossing Guard Educational Safety/Security	11/14/2016	\$10.00 per hour
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SUBSTITUTE NOON DUTY AIDE

Picon, Virginia	Jehue Middle School	11/15/2016	\$10.00 per hour
Romero, Diane	Morgan Elementary School	11/17/2016	\$10.00 per hour
Salazar, Imelda	Werner Elementary School	10/12/2016	\$10.00 per hour

WORKABILITY

Avila, Ruben	Culinary Academy	11/14/2016	\$8.50 per hour
Moya, Elisa	Warehouse Shoe Sale	11/07/2016	\$8.50 per hour

WORKABILITY – Returning Students

Lopez-Flores, Bryant	CVS Pharmacy/Rialto	11/15/2016	\$10.00 per hour
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NON-CERTIFICATED COACHES

A search of the certificated staff of the Rialto Unified School District has failed to fulfill the District's coaching needs. Pursuant to the Title 5 California Code of Regulations, Section 5531, this is to certify that the following non-certificated coaches employed by the Rialto Unified School District are competent in first aid and emergency procedures as related to coaching techniques in the sports to which they are assigned:

Carter High School

Alcantar, Angel	Co-Frosh Head, Boys' Wrestling	2016/2017	\$1,727.50
Berry Jr., Gilbert	Varsity Assistant, Boys' Basketball	2016/2017	\$3,012.00
Breaux, Kenneth	Co-JV Head, Boys' Wrestling	2016/2017	\$1,727.50
Casas, Erik	Varsity Assistant, Boys' Soccer	2016/2017	\$2,790.00
Chavez, Steven	Varsity Head, Girls' Wrestling	2016/2017	\$4,296.00
Costa, John	Frosh Head, Girls' Basketball	2016/2017	\$3,455.00
Daniels, Bradford	JV Head, Boys' Basketball	2016/2017	\$3,455.00
Edwards, Edgar	Varsity Head, Girls' Waterpolo	2016/2017	\$3,455.00
Fincher, Kory	JV Head, Boys' Soccer	2016/2017	\$3,100.00
Lindo, Steven	Frosh Head, Girls' Wrestling	2016/2017	\$3,455.00
Loza, David	Co-Frosh Head, Boys' Wrestling	2016/2017	\$1,727.50
Martinez, Michael	Co-JV Head, Boys Wrestling	2016/2017	\$1,727.50
Navarro, Helio	Frosh Assistant, Boys' Soccer	2016/2017	\$2,702.00
Stewart, Tremel	Frosh Head, Boys' Basketball	2016/2017	\$3,455.00
Taylor, Malcom	Frosh Assistant, Boys' Basketball	2016/2017	\$2,702.00
Walker, Rashauna	JV Head, Girls' Basketball	2016/2017	\$3,455.00

PERSONNEL REPORT NO. 1164
CLASSIFIED EXEMPT EMPLOYEES
December 7, 2016

NON-CERTIFICATED COACHES - continued

Eisenhower High School

Carreno, Martin	Varsity Assistant, Girls' Soccer	2016/2017	\$2,790.00
Elias, Bobby	JV Head, Girls' Volleyball	2016/2017	\$2,835.00
Gary, Avery	Varsity Head, Girls' Basketball	2016/2017	\$4,296.00
Jimmerson, Dana	Varsity Assistant, Boys' Basketball	2016/2017	\$3,012.00
Lara, Laura	Frosh Assistant, Girls' Soccer	2016/2017	\$2,702.00
Melesio, Rodrigo	Frosh Assistant, Boys' Soccer	2016/2017	\$2,702.00
Mendoza, Dalilah	Frosh Head, Girls' Wrestling	2016/2017	\$3,455.00
Monge Miranda, Omar	JV Head, Boys' Soccer	2016/2017	\$3,100.00
Padkaliwangan, Teddy	Varsity Head, Girls' Wrestling	2016/2017	\$4,296.00
Williams, Ricky	JV Head, Girls' Basketball	2016/2017	\$3,455.00

Submitted and Reviewed By: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. J 1.2)

PERSONNEL REPORT NO. 1164
 CLASSIFIED EMPLOYEES
 December 7, 2016

PROMOTIONS

Albiso, Nicole	To: Fiscal Analyst***	12/08/2016	To: 7-2	\$4,459.67 per month (8 hours, 12 months)
	From: Payroll Technician Fiscal Services		From: 42-2	\$24.06 per hour (8 hours, 12 months)
Collins, Simon (Repl. D. Garcia)	To: Buyer	12/08/2016	To: 40-5	\$26.54 per hour (8 hours, 12 months)
	From: Reprographic Services Technician Printing Services		From: 39-4	\$24.70 per hour (8 hours, 12 months)

EMPLOYMENT

Dominguez, Raul	Instructional Technology Assistant Kordyak Elementary School	11/28/2016	31-1	\$17.50 per hour (6 hours, 212 days)
Vega, Paola	Child Development Instructional Assistant Preston Preschool #2	12/12/2016	26-1	\$15.39 per hour (3.5 hours, 203 days)

RESIGNATIONS

Acosta Wagner, Lura	Instructional Assistant II – SE (RSP/SDC) Kucera Middle School	11/25/2016		
Gaitan-Alvarez, Adriana	Child Development Instructional Assistant Bemis Preschool	11/25/2016		
Martinez, Tiffany	Instructional Assistant II/B.B. Frisbie Middle School	11/18/2016		
Outram, Robyn	Special Ed. Child Dev. Instructional Assistant Boyd Elementary School	12/16/2016		

RETIREMENT

McFarland, Catherine	Safety Specialist Educational Safety/Security	12/30/2016		
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PLACE ON THE 39-MONTH REEMPLOYMENT LIST

Reyes, Mary Ann	Clerk Typist II Early Education	12/13/2016		
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SHORT TERM ASSIGNMENT (not to exceed 40 hours per week)

Clerical Support	Alternative Education Office Adult Ed/ROP/CTE	12/08/2016 - 05/08/2017	29-1	\$16.63 per hour
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ADDITION OF BILINGUAL STIPEND (2.75% of base salary)

Perez, Adriana Secretary I
Special Education 10/24/2016

SUBSTITUTES

Azzam, Sara	Instructional Assistant III	11/09/2016	29-1	\$15.84 per hour
Brown, Candace	Health Aide	11/16/2016	25-1	\$14.37 per hour
Montano, Diamond	Clerk Typist I	11/09/2016	29-1	\$15.84 per hour
Ortiz, Meghann	Clerk Typist I	11/17/2016	29-1	\$15.84 per hour
Pickett, Blair	Health Clerk	11/09/2016	31-1	\$16.67 per hour
Ramirez, Jamie	Health Clerk	11/09/2016	31-1	\$16.67 per hour
Tittle-Moore, Tria	Health Aide	11/09/2016	25-1	\$14.37 per hour

VOLUNTARY INCREASE IN WORK HOURS

Orosco, Joshua (Repl. B. Ramirez)	To:	Special Ed. Child Dev. Instructional Assistant Dunn Elementary School	11/28/2016	29-1	\$16.63 per hour (6 hours, 203 days)
	From:	Special Ed. Child Dev. Instructional Assistant Werner Elementary School		29-1	\$16.63 per hour (3.5 hours, 203 days)

CERTIFICATION OF ELIGIBILITY LIST – Campus Security Officer I

Eligible: 12/08/2016
Expires: 06/08/2017

CERTIFICATION OF ELIGIBILITY LIST – Fiscal Analyst

Eligible: 12/08/2016
Expires: 06/08/2017

**Position reflects the equivalent to a one-Range increase for night differential

*** Position reflects a \$50.00 monthly stipend for Confidential position

Submitted and Reviewed By: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. J 2.2)

BACKGROUND/CRIMINAL HISTORY CHECKS HAVE BEEN COMPLETED, AS PER LAW, ON ALL INDIVIDUALS RECOMMENDED FOR EMPLOYMENT.

EMPLOYMENT

Scott, Cecilia Speech Therapist 11/28/2016 IV-1 \$65,868.00 (184 days)

RE-EMPLOYMENT

Trujillo, David SED Teacher 11/29/2016 III-1 \$57,026.00 (184 days)

RESIGNATIONS

Harris, Keisha District Lead ELA/ELD Strategist 11/18/2016
 Tillema, Johannies SED Teacher 11/30/2016

SUPPLEMENTAL SERVICES (Retired teacher to tutor at risk students in math and English for the spring semester of the 2016/2017 school year, at the hourly rate of \$25.00, not to exceed 500 hours and to be charged to Title I)

Bailey, Keith

SUPPLEMENTAL SERVICES (Retired teacher to provide intervention/tutoring in reading at Casey Elementary School during the 2016/2017 school year, at the hourly rate of \$25.00, not to exceed 472 hours and to be charged to Title I)

Robinson, Penelope

EXTRA DUTY COMPENSATION (Teachers to participate in STEM including attendance at informal meetings, science curriculum meetings, professional development, coordination of site science fair and preparation of the site STEM Bowl team, September 2016 through June 2017, for a \$500 stipend, \$250 to be paid in December 2016, and \$250 in May 2017, and to be charged to Educator Effectiveness Grant)

Aguirre, Veronica	Escobar, Kari	Plotkin, Brenda
Anderson, Meghan	Garcia, Sheri	Preciado, Maria
Baldwin, LuAnn	Gilliard, Shontoyia	Pawlowski, Monica
Barber, Solomon	Hodge, Elsa	Searcy, Laurie
Bowie, Bonnie	Hollis, Rebecca	Shattuck, Delicia
Brown-Cannon, Tiya	Keegan Frasure, Victoria	Singer, Jeanine
Bullard, Susan	Madrid, Alexandra	Travieso, Michaela
Contreras, Miguel	Merritt, Andrea	Walters, Sharon
Davila, Albert Jr.	Moore, Shauna	Welch, Tammie
Davis, Jessica	Moreno, Lorena	Wheeler, Rebecca
DeHaven, Vicki	Nava, Judy	Wilder, Matthew
Diamond, Laura	New, Donald	
Escobar, Aura	Perez, Alycia	

EXTRA DUTY COMPENSATION

Carter High School

Campbell, Edward	Varsity Head, Girls' Basketball	2016/2017	\$4,296.00
Hennessy, Kevin	Co-Varsity Head, Boys' Wrestling	2016/2017	\$2,148.00
Loepp, Aaron	Co-Varsity Head, Boys' Wrestling	2016/2017	\$2,148.00
Hoover, Clifton	Varsity Head, Girls' Soccer	2016/2017	\$3,809.00
Navarro, Dario	Varsity Head, Boys' Soccer	2016/2017	\$3,809.00

EXTRA DUTY COMPENSATION - continued

Eisenhower High School

Escamilla, Juan	Varsity Head, Girls' Wrestling	2016/2017	\$4,296.00
Evans, William	Frosh Head, Girls' Soccer	2016/2017	\$3,100.00
Gonzalez, Luis	Varsity Head, Boys' Soccer	2016/2017	\$3,809.00
Jackson, Eric	Frosh Head, Boys' Basketball	2016/2017	\$3,455.00
Jimmerson, Horacho	Varsity Head, Boys' Basketball	2016/2017	\$4,296.00
Loncteaux, Christopher	Varsity Head, Girls' Waterpolo	2016/2017	\$3,455.00
Marquez, Monique	Frosh Assistant, Girls' Basketball	2016/2017	\$2,702.00
Rickard, Chad	Varsity Assistant, Boys' Soccer	2016/2017	\$2,790.00

Rialto High School

Williams, Daniel	JV Head, Boys' Wrestling	2016/2017	\$3,455.00
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Submitted and Reviewed By: Rhea McIver Gibbs and Rhonda Kramer
Presented for Board Action: Cuauhtémoc Avila, Ed.D.

K DISCUSSION/ACTION ITEMS

**AGREEMENT WITH
SAN BERNARDINO COUNTY SUPERINTENDENT OF SCHOOLS
PATHWAY DEVELOPMENT PROFESSIONAL SERVICES**

December 7, 2016

Alternative Education is requesting approval from Board of Education to enter into an agreement with the San Bernardino County Superintendent of Schools (SBCSS), to provide fifteen (15) days of training in the areas of master scheduling, pathway team development and coaching training to support the implementation of pathways with academics, career technical education, and real-world experience to help students gain an advantage in high school, postsecondary education and careers. The master schedule training will address timing, scheduling, staffing, and underlying principles that support equitable participation, student cohorts and teacher time to support academy needs. Pathway development will include data collection, analysis and strategic planning, curriculum mapping, integrated project design, performance task development, and pathway planning tool training. Pathway coach training will encompass internal coach training, and mentoring with the opportunity for coach certification upon successful program completion.

This agreement will support a Linked Learning approach to education that transforms the traditional high school experience by bringing together academics, technical education, personalized student supports, and work based learning experiences for students.

It is recommended that the Board of Education approve an agreement with SBCSS for the master schedule (4 days), pathway team development (6 days) and coaching training (5 days), to support pathway implementation from December 8, 2016 through June 30, 2017, at a cost not-to-exceed \$89,600.00 to be paid from the Educator Effectiveness and Career Technical Education Incentive Grant funds.

Submitted by: Veronica Smith-Iszard and Edward D'Souza, Ph.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 1.1)

COLLEGE READINESS BLOCK GRANT

December 7, 2016

Education Services requests approval from the Board of Education to use the College Readiness Block Grant funds for Eisenhower, Rialto, Carter, Milor/Zupanic High Schools and Education Services. A presentation was made to the Rialto Board of Education on November 16, 2016, on the College Readiness Block Grant outlining how each high school, and the District department working with the schools, plan to provide our students with additional supports to increase the number of students who enroll at institutions of higher education and complete an undergraduate degree within four years.

Rialto Unified School District received a total of \$959,230.00 for three school years (December 8, 2016, through June 30, 2019) to accomplish the following: (1) provide professional development to teachers, counselors and administrators to improve A-G completion rates, pupil college-going rates and college readiness, (2) increase counseling services to students and their families regarding college admission requirements and financial aid, (3) purchase materials to support college readiness, (4) develop comprehensive advising plans to support A-G completion, (5) implement collaborative partnerships between high schools and colleges, and (6) provide subsidies to unduplicated students to take advanced placement classes.

The \$959,230.00 received was allocated to high schools based on their ADA, with the high schools receiving the following amounts for the three years, Carter High School: \$246,771.00, Eisenhower High School: \$247,881.00, Rialto High School: \$278,604.00, Milor/Zupanic: \$35,974.00, and Education Services: \$150,000.00. All schools have developed budgets for the three years and have a plan of action for spending these funds.

It is recommended that the Board of Education accept the College Readiness Block Grant of \$959,230.00 with the high schools receiving the following amounts for the three years, Carter High School: \$246,771.00, Eisenhower High School: \$247,881.00, Rialto High School: \$278,604.00, Milor/Zupanic High School: \$35,974.00, and Education Services: \$150,000.00, beginning December 8, 2016 through June 30, 2019.

Submitted by: Edward D'Souza, Ph.D.

Reviewed by: Jinane Annous, Ed.D.

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 2.1)

FIRST INTERIM FINANCIAL REPORT

December 7, 2016

Pursuant to Education Code section 42131, twice each year, the Board of Education must certify to the San Bernardino County Superintendent of Schools (SBCSS) and the California Department of Education (CDE) that the District can meet its financial obligations for the current and subsequent two fiscal years.

The First Interim Financial Report presents actual to date data as of October 31, 2016. This report must be approved and certified as positive, qualified, or negative by the Governing Board and submitted to the SBCSS by December 15, 2016. The three certifications are defined as follows:

1. **A Positive Certification** means that a district will meet its financial obligations (including the 3 percent reserve) for the current and subsequent two fiscal years.
2. **A Qualified Certification** means that a district may not meet its financial obligations for the current or subsequent two fiscal years (less than the 3 percent reserve in any year).
3. **A Negative Certification** means that a district will not meet its financial obligations for the remainder of the fiscal year or for the next subsequent fiscal year (depleted cash).

The First Interim Report consists of projections for average daily attendance (ADA) and General Fund Summary (revenues, expenditures, and fund balance) for the current and subsequent two fiscal years. Also included are a current year Cash Flow Projection, a Summary Review of State Financial Criteria and Standards, and a Certification that the District will meet its financial obligations for the current and subsequent two fiscal years.

The First Interim Financial Report (under separate cover) and Assumptions and Recap are presented to the Board of Education for approval with a **Positive Certification** as the District will meet its obligations in the current and subsequent two fiscal years.

It is recommended that the Board of Education approve the FY 2016-2017 First Interim Financial Report as presented.

Submitted by: Diane Romo

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed. D.

(Ref. K 3.1)

**AWARD OF CONTRACT
EISENHOWER HIGH SCHOOL
STADIUM BUILDING AND PERFORMING ARTS THEATER PROJECTS
BID NO. 16-17-006**

December 7, 2016

Public Contract Code 20111 requires that contracts for public works projects exceeding \$15,000.00 be legally advertised and awarded to the lowest responsible bidder who shall have such surety as required by the Board of Education.

The Eisenhower High School Stadium Building and Performing Arts Theater projects were bid in October, 2016. A Notice to Contractors Calling for Bids for Bid No. 16-17-006 was published in the San Bernardino Sun, The Voice, and El Chicano newspapers, on October 20, 2016 and October 27, 2016.

The project scope of work is comprised of construction of restroom and concession building in the stadium, installation and modification of portable buildings, construction of Performing Arts Theater building, and site improvement for storm drain system, fire lane, accessible parking and landscaping at Eisenhower High School.

Bids were opened at 2:00 p.m. on Thursday, November 22, 2016. The bids were opened as base bid. There were two (2) construction managers and three (3) District representatives present. The bids were opened as follows:

Category	Company	Base Bid
02 - Landscaping	Conserve LandCare, Inc.	\$340,600.00
	Los Angeles Engineering Inc.	\$297,000.00
	Marina Landscape, Inc.	\$269,800.00
	Mariposa Landscape, Inc.	\$379,021.00
	Pierre Landscape, Inc.	\$308,880.00
	Southern California Landscape, Inc.	\$320,000.00
	Apparent Responsive Low Bid	\$269,800.00
03 - Concrete	Bravo Concrete Construction Services, Inc.	\$1,573,000.00
	Inland Building Construction Co., Inc.	\$1,975,800.00
	R.C. Construction Services, Inc.	\$2,189,000.00
	Apparent Responsive Low Bid	\$1,573,000.00

(Ref. K 4.1)

Category	Company	Base Bid
04 - Masonry	GBC Concrete & Masonry Construction, Inc.	\$851,700.00
	New Dimension Masonry, Inc.	\$904,440.00
	NuWay, Inc.	\$870,440.00
	Winegardner Masonry, Inc.	\$953,200.00
	Apparent Responsive Low Bid	\$851,700.00
05 - Structural Steel	Columbia Steel, Inc.	\$1,138,218.00
	KCB Towers, Inc.	\$1,082,450.00
	RND Contractors, Inc.	\$1,555,000.00
	Apparent Responsive Low Bid	\$1,082,450.00
07 - Gypsum & Plaster	Caston, Inc.	\$1,585,585.00
	Sierra Lathing Company, Inc.	\$1,247,510.00
	Apparent Responsive Low Bid	\$1,247,510.00
08 - Casework	K & Z Cabinet Co., Inc.	\$99,630.00
	Stolo Cabinets, Inc.	\$159,090.00
	Apparent Responsive Low Bid	\$99,630.00
09 - Roofing	Best Contracting Services, Inc.	\$319,880.00
	Apparent Responsive Low Bid	\$319,880.00
10 - Sheet Metal	Best Contracting Services, Inc.	\$267,970.00
	Risher Sutherland, Inc. dba United Contractors	\$177,000.00
	Western Bay Sheet Metal, Inc.	\$248,800.00
	Apparent Responsive Low Bid	\$177,000.00
	Apparent Responsive Low Bid	\$177,000.00
11 - Glass & Glazing	E & R Glass Contractors, Inc.	\$171,931.00
	Queen City Glass Co.	\$237,660.00
	Apparent Responsive Low Bid	\$171,931.00

(Ref. K 4.2)

Category	Company	Base Bid
12 - Ceramic Tile	Continental Marble and Tile Company	\$57,589.00
	Inland Pacific Tile, Inc.	\$67,950.00
	Apparent Responsive Low Bid	\$57,589.00
13 - Acoustical	Preferred Ceilings, Inc.	\$136,250.00
	Southcoast Acoustical Interiors, Inc.	\$126,500.00
	Apparent Responsive Low Bid	\$126,500.00
14 - Flooring	Donald M. Hoover Co.	\$128,320.00
	Pro Installations, Inc. dba ProSpectra	
	Contract Flooring	\$146,280.00
	Riccardi Floor Covering, Inc.	\$134,000.00
	Continental Flooring	\$126,721.00
	Apparent Responsive Low Bid	\$126,721.00
15 - Painting	Simmons & Wood, Inc.	\$120,080.00
	Streamline Painting, Inc.	\$141,200.00
	Apparent Responsive Low Bid	\$120,080.00
16 - Specialties	Dalke and Sons Construction, Inc.	\$426,480.00
	Inland Building Construction Co., Inc.	\$478,000.00
	Hamel Contracting, Inc.	\$452,099.00
	Apparent Responsive Low Bid	\$426,480.00
17 - HVAC	ACH Mechanical Contractors, Inc.	\$765,000.00
	Scorpio Enterprises dba Aire Masters Air	
	Conditioning	\$760,000.00
	Couts Heating & Cooling, Inc.	\$717,000.00
	Desert Air Conditioning, Inc.	\$691,000.00
West-Tech Mechanical, Inc.	\$712,950.00	
	Apparent Responsive Low Bid	\$691,000.00
18 - Plumbing	Empyrean Plumbing, Inc.	\$808,485.00
	Fischer, Inc.	\$1,297,300.00
	JPI Development Group, Inc.	\$1,063,000.00

(Ref. K 4.3)

Category	Company	Base Bid
18 – Plumbing (continued)	Pro-Craft Construction, Inc.	\$848,000.00
	Verne's Plumbing, Inc.	\$1,056,500.00
	Apparent Responsive Low Bid	\$808,485.00
19 - Electrical	Champion Electric, Inc.	\$3,080,600.00
	Construction Electric, Inc.	\$2,528,000.00
	F.E.C. Electric Inc.	\$2,357,000.00
	G.A. Abell, Inc. dba Precision Electric Company	\$2,777,000.00
	Rancho Pacific Electric, Inc.	\$2,396,700.00
	Apparent Responsive Low Bid	\$2,357,000.00
20 - Fire Sprinklers	Daart Engineering Company, Inc.	\$108,080.00
	Fischer, Inc.	\$78,000.00
	J.G. Tate Fire Protection Sys., Inc.	\$97,000.00
	Apparent Responsive Low Bid	\$78,000.00
21 - Doors & Hardware	Joe Picco & Associates, Inc. dba EJ Enterprises	\$185,000.00
	Inland Building Construction Co., Inc.	\$206,600.00
		Apparent Responsive Low Bid
38 - Theater Rigging	LVH Electric, Inc., dba LVH Entertainment Systems	\$469,500.00
		Apparent Responsive Low Bid

These bids have been reviewed by Neff Construction, Inc., who is the Construction Manager for the Rialto Unified School District, and by District staff. The two (2) categories which are recommended for re-bid are Category 09 Roofing and Category 38 Theater Rigging because only one bidder submitted a bid to each category. The responsible and responsive low bids for various Categories are being recommended for approval as follows:

Category	Company	Base Bid
02 - Landscaping	Marina Landscape, Inc.	\$269,800.00
03 - Concrete	Bravo Concrete Construction Services, Inc.	\$1,573,000.00
04 - Masonry	GBC Concrete & Masonry Construction, Inc.	\$851,700.00
05 - Structural Steel	KCB Towers, Inc.	\$1,082,450.00
07 - Gypsum & Plaster	Sierra Lathing Company, Inc.	\$1,247,510.00
08 - Casework	K & Z Cabinet Co., Inc.	\$99,630.00
10 - Sheet Metal	Risher Sutherland, Inc. dba United Contractors	\$177,000.00
11 - Glass & Glazing	E & R Glass Contractors, Inc.	\$171,931.00
12 - Ceramic Tile	Continental Marble and Tile Company	\$57,589.00
13 - Acoustical	Southcoast Acoustical Interiors, Inc.	\$126,500.00
14 - Flooring	Continental Flooring	\$126,721.00
15 - Painting	Simmons & Wood, Inc.	\$120,080.00
16 - Specialties	Dalke and Sons Construction, Inc.	\$426,480.00
17 - HVAC	Desert Air Conditioning, Inc.	\$691,000.00
18 - Plumbing	Empyrean Plumbing, Inc.	\$808,485.00
19 - Electrical	F.E.C. Electric, Inc.	\$2,357,000.00
20 - Fire Sprinklers	Fischer, Inc.	\$78,000.00
21 - Doors & Hardware	Joe Picco & Associates, Inc. dba EJ Enterprises	\$185,000.00

(Ref. K 4.5)

It is recommended that the Board of Education award the base bids for the Eisenhower High School Stadium Building and Performing Arts Theater projects as the lowest responsible contractors meeting District specifications as follows: Category 02 (Landscaping) - Marina Landscape, Inc.; Category 03 (Concrete) - Bravo Concrete Construction Services, Inc.; Category 04 (Masonry) - GBC Concrete & Masonry Construction, Inc.; Category 05 (Structural Steel) - KCB Towers, Inc.; Category 07 – Gypsum & Plaster - Sierra Lathing Company, Inc.; Category 08 (Casework) - K & Z Cabinet Co., Inc.; Category 10 (Sheet Metal) - Risher Sutherland, Inc. dba United Contractors; Category 11 (Glass & Glazing) – E & R Glass Contractors, Inc.; Category 12 (Ceramic Tile) - Continental Marble and Tile Company; Category 13 (Acoustical) - Southcoast Acoustical Interiors, Inc.; Category 14 (Flooring) - Continental Flooring; Category 15 (Painting) - Simmons & Wood, Inc.; Category 16 (Specialties) - Dalke and Sons Construction, Inc.; Category 17 (HVAC) – Desert Air Conditioning, Inc.; Category 18 (Plumbing) - Empyrean Plumbing, Inc.; Category 19 (Electrical) – F.E.C. Electric, Inc.; Category 20 (Fire Sprinklers) – Fischer, Inc.; and Category 21 (Doors & Hardware) – Joe Picco & Associates, Inc. dba EJ Enterprises. All costs will be paid from Fund 21, Measure Y, Series “C”, General Obligation Bond Funds.

Submitted by: Iris Chu

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 4.6)

SIGNATURE AUTHORIZATION

December 7, 2016

In order to comply with Education Code Sections 35161, 35250, 42636, 44032, and 81655, it is necessary to have Board approval of District individuals authorized to sign District checking accounts.

Due to changes of site administrators, it is necessary, in order to comply with the Education Codes, to update all signature authorizations, effective December 8, 2016.

The accounts and account signatories will be as follows:

<u>Site</u>	<u>Type of Account</u>	<u>Signatories</u>
Rialto Middle School	Associated Student Body Checking	Adam Waggoner Raymond Delgado Germaine Gray

It is recommended that the Board of Education approve Adam Waggoner, Raymond Delgado, and Germaine Gray as authorized signatories for the Rialto Middle School Associated Student Body checking account, effective December 8, 2016.

Submitted by: Diane Romo

Reviewed by: Mohammad Z. Islam

Presented for Board Action: Cuauhtémoc Avila, Ed.D.

(Ref. K 5.1)